**Dodleston & District Parish Council**

 **Ordinary Meeting of the Parish Council**

**Monday 11th March 2013 - 7.30pm Dodleston Village Hall**

### MINUTES

**Chairman** Mike Maughan

**Vice Chairman** Paul Buchanan

**Councillors** Chris Ward, John Blythin, Karen Tilston, Richard Ward, Fiona Lewis, Mike Dix

**Clerk** Anna Jones

**Also present:** Six members of the public and Jon Evans from Outpost Paintballing, Lower Kinnerton.

1. **Apologies for absence**

Cllr Sarah Parker

**Not present**

 Cllr Annette Hutt

1. **Procedural matters**
2. Declaration of interest

Cllr Dix declared a non-prejudicial interest in all planning matters in item 8.

1. To agree the minutes of the ordinary meeting held on the 7th January 2013.

**RESOLVED** –The Chairman signed as a correct record, the minutes of the ordinary meeting held on the 7th January 2013.

1. **Public Speaking Time**

 Resident John Lloyd updated the meeting on the flooding issues within the Parish. Balderton Brook has

improved since farmers were granted permission by the Environment Agency to dredge. Mr Lloyd is still in discussions with Grosvenor Estates regarding the Common Lane ditch.

Resident Dr Nuttall asked if an article could be included in the next edition of Local Life reminding residents that they should keep hedges surrounding their properties trimmed, particularly those that border pavements within the parish. Dr Nuttall also asked if the Parish Council is still planning to complete maintenance of the bus shelters in the parish. Cllr Buchanan confirmed that the Parish Council is going to inspect the shelters for wear and tear and look into putting seating in the shelters as soon as the weather improves, and within the next two months.

 Actions and matters arising from the ordinary meeting held on the 7th January 2013 were discussed.

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| **Item** | **Action** | **Responsible** | **Update** |
| 4. Field Update | Formally write to community groups asking requesting details of:* What development they would want to complete on the field – type of asset etc;
* How they intend to do it – sources of funding etc;
* Timescales for development;
* How they will sustain/maintain the asset, area developed
 | Paul Buchannan | Refer to minutes from 11th March – letter not sent as some community groups have helped apply for funding in the meantime.  |
| 7ii) Finance  | Speak to Councillor Mark Williams regarding the status of traffic signs that he has agreed to fund from his member budget and the signs that will be funded by CWaC | Chris Ward | Councillor Williams has confirmed the flashing school lights have been ordered. Chris Ward still to ask about the 30mph sign. |
| 7ii) Finance  | Formally respond to Meadow Foods requesting funding for long terms repairs of village car park.  | Clerk | Letter sent to Meadow Foods.Update 19/3/13: Response received from Meadow Foods stating if the village hall storage building does not get planning permission they'll consider donating £15,000 to help resurface the car park.  |

1. **Field Update**

Councillor Buchanan briefed the meeting on progress with the field development since the last meeting. The Council, with support from Dodleston Primary School, Cricket Club and grant officer Amanda Doyle from CWaC has submitted an application for funding of £50,000 from the Sports England's Protecting Playing Fields Fund. We will know the outcome in three months. The Council has identified a further opportunity to apply for funding from Cheshire Football Association to fund drainage works. Other grant funding opportunities have also been identified which the Council is currently looking into.

The Parish Council will write to the DVF informing them that the Council is going to continue with its original development i.e. Cricket pitch and pavilion, woodland walk, duck pond and meadow.

A quote is being obtained for jetting the drains in the field and hedges will be trimmed. The field committee has met with a contractor regarding delivering the full project and are awaiting prices.

1. **Child Protection Policy**

Councillors were asked to review and approve a child protection policy to be adopted by the Parish Council.

**RESOLVED –** Councillors approved the adoption of the child protection policy.

1. **Phone box area development**

 There has been no further progress since the last ordinary meeting. Councillor Tilston will get an

 update from the landscape architect and report back to the next meeting.

1. **Planning Applications**

# Councillor Buchanan talked through the planning applications received since the last meeting. The Parish Council has not passed comment on these. Application 12/05235/FUL *‘Change of use of land for the stationing of caravans for residential purposes for 7 Gypsy pitches, together with the formation of additional hardstanding and ancillary utility/dayrooms at Caravan Park Rough Hill’* has been refused.

1. **Finance & Standard Procedures**
2. To approve income and expenditure since the last meeting.

**RESOLVED** – All income and expenditure since the last meeting was approved.

1. To note the 2012-13 financial forecast as at 8th March 2013.

**RESOLVED** - Councillors noted the 2012-13 financial forecast as at 8th March 2013. Councillors

agreed to renew the annual membership to Campaign to Protect Rural England, at a cost of £36.

1. **Correspondence**

The Parish Council has been approached by the DVF for a donation of Easter eggs for their Annual Easter egg bingo.

**RESOLVED** – Councillors agreed to donate Easter eggs to the Annual Easter egg bingo up

To a total value of £30.

1. **Date of next meeting**

 Monday, 13th May 2013

 Annual Parish Meeting – 7.00pm

Annual General Meeting – 7.30pm