**Dodleston & District Parish Council**

 **Ordinary Meeting of the Parish Council**

**Monday 12th September 2011 - 7.30pm Dodleston Village Hall**

### MINUTES

**Chairman** Mike Maughan

**Vice Chairman** Paul Buchanan

**Councillors** Michael Dix, Chris Ward, Richard Ward, John Blythin, Fiona Lewis, Sarah Parker

**Clerk** Anna Jones

**Also present:** 3 members of the public and PC Sharron Beverley

1. **Apologies for absence**

Cllrs Karen Tilstonand Annette Hutt

1. **Procedural matters**
2. Declaration of interest

Cllr Dix declared a non-prejudicial interest in all planning matters in item 9. Cllrs

 Dix and Maughan declared a personal and prejudicial interest in item 5.

1. To agree the minutes of the ordinary meeting of the Parish Council held on the 11th July 2011 and the public field meetings held on the 28th June and 12th July
2. **RESOLVED** –The Chairman signed as a correct record, the minutes of the ordinary meeting of the Parish Council held on the 11th July 2011 and the public field meetings held on the 28th June and 12th July.
3. **Public Speaking Time**

 PC Beverley read the August police report for the Dodleston beat area. PC Beverley also stated that two

 burglaries of outbuildings had been reported in Dodleston and Lower Kinnerton. A male has been arrested

 for the burglary in Dodleston and sent to prison for 18 weeks. The Police were still awaiting the forensic

 results from the burglary in Lower Kinnerton at the time of the meeting. A speeding initiative also took

 place this week outside Dodleston Primary School.

 A member of the public asked if the Parish Council had received an update on the drilling rig at Lesters

 Lane. Cllr Maughan stated that the drill has gone but the Parish Council have received any further

 information.

 Liz Shanklin asked for clarity on whether the Parish Council can, and will appoint a DVF trustee. Cllr

 Maughan confirmed that the Parish Council does not have the status to appoint a Parish Council

 nominated DVF trustee.

1. **Field update following the public meeting held on 12th July2011**

 The field committee are currently embarking on routes for grant funding. Grant advice is available from

 Cheshire West and Chester Council (CWaC) and the Cheshire Playing Fields Association (CPFA).

 Reference points have been completed and it has gone to a ground worker to plan and price what needs to

 be done to the field – drainage, levelling etc. Two further quotes will then be obtained.

1. **Firework Event 2011**

 Planning for the firework event taking place on 5th November 2011 is underway. Any volunteers wanting

 to help plan the event or help on the night are welcome.

1. **Request for pedestrian area notice and consideration of 20mph speed limit on Penfold Way**

Cllr Maughan read out a letter received from the Homewatch Co-ordinator asking the Parish Council to consider the introduction of a 20mph speed limit and pedestrian area notice on Penfold Way. Cllr Maughan stated that a 20 mph limit has previously been explored on other roads, and did not meet the significant criteria.

**RESOLVED –** Councillor Chris Ward will pursue this with CWaC Highways department, including requesting ‘no through road’ signage.

1. **Polling station review**

 Cllr Chris Ward gave an overview of CWaC’s review of all polling districts, polling places and

 polling stations in the borough. There is currently only one polling station for Dodleston & District Parish

 electorate, in Dodleston, is this sufficient? Cllr Maughan stated that he believed that there have not been

 any complaints by residents.

 **RESOLVED** – Cllr Chris Ward to ask Cllr Tilston if only having a polling station in Dodleston is an issue

 for residents of Lower Kinnerton.

1. **Chairman’s allowance 2011/12**

Cllr Maughan is due to receive a £150 Chairman’s allowance for 2011/12.

**RESOLVED** – Councillor Maughan proposed not to receive the allowance this year, all

Councillors agreed.

1. **Planning applications**

Discussion took place regarding the planning applications received and planning permissions

 granted/refused, with Cllr Buchanan stating any comments/objections that had been made to

 CWaC in relation to the applications. Other planning matters discussed:

* Chester Lakes, Church Road: Cllr Buchanan has spoken to enforcement. The Lakes are an affiliate member of the Caravan Club therefore do not need planning consent for camping.
1. **Finance & standard procedures**
2. To approve income and expenditure since the last meeting.

 **RESOLVED** – The payment to Freestyle Fireworks should read £1650, not £2500. With the exception

of this error, all income and expenditure since the last meeting was agreed.

 It was also agreed that an invoice received from Smith of Derby relating to repairs to the Church clock

 should be forwarded to the Church, as the Parish Council has only budgeted for, and is only

 responsible for the annual service of the clock.

1. To review the Parish Council’s forecast outturn as at 30 August 2011.

 **RESOLVED** - Councillors noted the Parish Council’s forecast outturn as at 30 August 2011.

1. To discuss 2010-11 Annual Return (outcome of internal audit)

 **RESOLVED** - Councillors noted that the internal audit report for 2010-11 has been received and

 there are no recommendations to address.

1. **Correspondence**

 An application form to apply for a grant for the Church, received by the Parish Council from

 CwaC, was passed on to Jon Goldie.

1. **Date of next meeting**

 Monday 7th November 2011