**Dodleston & District Parish Council**

 **Ordinary Meeting of the Parish Council**

**Monday 9th January 2012 - 7.30pm Dodleston Village Hall**

### MINUTES

**Chairman** Mike Maughan

**Vice Chairman** Paul Buchanan

**Councillors** Michael Dix (present from item 6 onwards), Chris Ward, Sarah Parker, Karen Tilston, Richard Ward

**Clerk** Anna Jones

**Also present:** Five members of the public

1. **Apologies for absence**

Cllrs Fiona Lewis, Sarah Parker

 **Not present:** Cllr Annette Hutt

1. **Procedural matters**
2. Declaration of interest

Cllr Dix declared a non-prejudicial interest in all planning matters in item 5. Cllr Buchannan also declared

1. To agree the minutes of the ordinary meeting of the Parish Council held on the 7th November 2011.

**RESOLVED** –The Chairman signed as a correct record, the minutes of the ordinary meeting of the Parish Council held on the 7th November 2011following an amendment relating to the item.

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1. **Public Speaking Time**

 Dr Nuttall stated that the street light outside the village hall has been out since before Christmas and he

 contacted Cheshire West and Chester Council (CWaC) about this before Christmas. The street lights

 opposite the Red Lion, at the bottom of Penfold Way and on the footpath on Boydell Way are also out. Cllr

 Chris Ward will follow this up with CWaC. An article will go into the next issue of Local Life informing

 residents how to report issues to CWaC. The Parish Council was informed that Frank Griffiths cannot close the car park gates and the potholes in the car park need attention. Cllr Maughan acknowledged that the potholes are an issue but costly to repair. Cllr Buchanan will look into getting some labour to undertake the repairs work.

 Dr Nuttall also shared a letter from Alderbury & Whaddon Local History Research Group who also have a

 History board. They provided details on how much is cost them to develop the history board. A laminated

 version of the map was also shared with Councillors.

 A member of the public has reported concerns regarding congestion on the junction of Kinnerton Rd and

 Church Rd. Cllr Maughan will speak to the school about giving notices re parking to parents and

 Cllr Chris Ward will contact get in touch with CWaC highways department.

 Cllr Maughan drew the Councillors attention to a recent article in the Sunday Times regarding the A483

 being in the top 10 congested ‘A’ roads in the country and the build up of traffic it causes through

 Dodleston. Cllr Maughan will request statistics from the Sunday Times and then formally write to CWaC.

 In the absence of PC Beverley, Cllr Maughan read the December police report for the Dodleston beat area.

1. **Field update**

The field committee are awaiting two quotes for works as detailed in the project overview. A meeting is

 due to be held in the coming weeks with a funding officer from CWaC to discuss avenues of funding for

 the field development project and for funding the car park repairs and history board project.

1. **Planning applications**

Application 11/05371/LBC has been withdrawn as the building concerned is not a listed building.

 Cllr Buchananoffered to step out of the room while discussions took place relating to application

 11/05258/FUL, Councillors declined this offer. Discussion took place regarding the planning

 applications received and planning permissions granted/refused since the last ordinary meeting.

 No comments will be made to CWaC in relation to any of the applications. Today the Parish

#  Council has been notified that application 11/03595/FUL (Willow Cottage) has been permitted however

the Parish Council did object. The Parish Council should notify Enforcement if they have any concerns that

it is not being built in accordance with the approved planning permission. Cllr Buchanan has notified

CWaC that Dodleston and District Council will seek immediate planning enforcement action should the

build not be in accordance with plan – which is already the case, therefore enforcement action has been

requested. We will again seek planning enforcement if the new build is not used for the purpose of

ancillary accommodation such as garaging and store room.

1. **Finance & standard procedures**
2. To approve income and expenditure since the last meeting.

 **RESOLVED** – All income and expenditure since the last meeting was approved.

1. To review the Parish Council’s forecast outturn as at 31 December 2011.

 **RESOLVED** - Councillors noted the Parish Council’s forecast outturn as at 31 December 2011.

1. To agree the budget for financial year 2012-13

**RESOLVED** – The 2012-13 draft budget was discussed and changes made. An expenditure budget of £23,997 and income budget of £18,800 was agreed, resulting in an agreed net budget of £5,197.

1. To agree the precept for 2012-13.

 **RESOLVED –** The Parish Precept for 2012-13 will remain as 2011-12, at £18,000. Cllr Maughan

proposed, Cllr Tilston seconded and all voted in favour.

1. **Correspondence**
2. Funding request from Dodleston Parent & Toddler Group

 Cllr discussed the request for funding of £336 towards unpaid village hall usage fees for 2011 (which

 would be matched by DVF in order to cancel the debt).

 **RESOLVED –** Agreed that the Parish Council will provide a grant of £336 to Dodleston Parent

 & Toddler Group. Cllr Maughan proposed, Cllr Buchanan seconded and all voted in favour.

1. Members budget grant from Cllr Mark Williams towards Xmas trees and grit bins

 **RESOLVED –** Clerk to write to Cllr Williams on behalf of the Parish Council thanking him for his

Contribution.

1. Cheshire West and Chester letter – Elimination of double taxation

 Cllr Maughan read out the letter from CWaC and a discussion took place. Councillors agreed

 that the proposal appears sound and would support it in principal however more detailed

 information is required. Clerk to find out some detailed information/figures.

1. Cheshire West and Chester Council Community Governance Review

 Councillors agreed not to respond to the questionnaire.

Cllr Maughan has been approached by the Dodleston pre-school. They wish to be kept informed of the developments of the cricket pavilion to be built on the Parish Council field with a view to possibly using it as their base.

1. **Date of next meeting**

 Monday 5th March 2012