**Dodleston & District Parish Council**

 **Ordinary Meeting of the Parish Council**

**Monday 10th September 2012 - 7.30pm Dodleston Village Hall**

### MINUTES

**Chairman** Mike Maughan

**Vice Chairman** Paul Buchanan

**Councillors** Michael Dix, Chris Ward, John Blythin, Karen Tilston, Richard Ward, Sarah Parker

**Clerk** Anna Jones

**Also present:** Seven members of the public.

1. **Apologies for absence**

Cllr Fiona Lewis

**Not present**

 Cllr Annette Hutt

1. **Procedural matters**
2. Declaration of interest

Cllr Dix declared a non-prejudicial interest in all planning matters in item 11. Cllr Dix and Maughan declared a personal and prejudicial interest in item 10.

1. To agree the minutes of the ordinary meeting held on the 2nd July 2012.

**RESOLVED** –The Chairman signed as a correct record, the minutes of the ordinary meeting held on the 2nd July 2012.

1. **Public Speaking Time**

 Resident Dr Nuttall asked if another skip day could be arranged as the one held in 2011 was a success. The

 Clerk will approach Councillor Mark Williams (Cheshire West and Chester Council) to ask for his support

 in arranging/funding a skip day. Dr Nuttall also stated that he has contacted CWaC Highways regarding the

 recent flooding outside the village hall but has had no response. The Clerk will follow this up. Dr Nuttall

 has observed that there are many overgrown hedges around Dodleston and asked if a letter could be

 sent to all properties asking for owners to maintain the hedges. The Parish Council will include a note in

 the next copy of Local Life. Dr Nuttall drew the Parish Council’s attention to a consultation currently being

 undertaken by Betsi Cadwaladr University Health Board regarding proposed changes to healthcare services

 which could affect residents who in the Parish who use health services across the England/Wales border.

 There are public meetings being held on Friday 28th September at Theatre Clwyd, Mold and on Monday

 1st October at Glyndŵr University, Wrexham. The consultation document can be viewed using the

 following link:

 <http://www.wales.nhs.uk/sitesplus/861/news/23874>

 Resident Mr John Lloyd asked what progress had been made regarding the flooding issues raised at the last

two meetings (Balderton Brook, Boundary Lane). It was agreed to bring forward the Flooding and Environment Agency agenda item due to be discussed at item 5 Cllr Parker has reported the issue to the Environment Agency (EA) and has met with the EA and farmers/land owners around Balderton Brook. The EA explained their policy on dredging. They do not dredge rural waterways such as Balderton Brook but land owners can apply to the EA for consent to dredge. One land owner has now applied for consent to dredge part of Balderton Brook. The EA have been on site at the section of Balderton Brook running alongside Meadow Foods. They have advised Meadow Foods to speak to the landowner to apply for consent to dredge that section of the brook. The flooding on Church Road is not the EA’s responsibility; Cllr Parker will follow this up with Highways.

 Three members of the public asked the Parish Council why they are objecting to the planning application

 recently submitted by Meadow Foods. It was agreed to bring forward the Meadow Foods planning

 application due to be discussed at item 11. Cllr Maughan summarised details of the planning application

 that has been submitted and set out the reasons for the Parish Council formally lodging its objection,

 as detailed in the minutes of the ordinary meeting held on 2nd July 2012 (item 10).

 Meadow Foods have subsequently submitted an amended master plan to CWaC. The application

 will now be decided on 18th September. Meadow Foods have also applied for a lawful

 development certificate for retrospective permission for existing developments.

1. **Field Update**

 Discussions with the DVF regarding the possibility of building a joint village hall/pavilion have

 not progressed since the last ordinary meeting therefore no further progress has been made with

 the field development.

 **RESOLVED –** It was agreed to try to arrange one further meeting with the DVF to try and

progress the possibility if building a joint village hall/pavilion. An update will be brought to the

 next ordinary meeting.

1. **Flooding and Environment Agency action**

Discussed in public speaking time.

1. **Phone box area development**

 Cllr Tilston updated the meeting. Resident Bernard Dennis has had a further meeting the

 landscape architect. There is nothing further to report at this time.

1. **Roads/Speeding Issues**

 Cllr Chris Ward has reported the poor state of some of the street name signs (as notified by Bernard

 Dennis at the last ordinary meeting) to CWaC. He has also received a document regarding options for

 20mph limits. Cllr Ward will ask CWaC if a further traffic survey has been carried out on Pulford Lane and

 also ask about progress with the flashing school and 30mph signs.

1. **Parish Council Car Park**

 Cllr Buchanan reported that it has not been possible to undertake the remedial works due to poor

 weather. A further two quotes for a long term solution are outstanding.

1. **Bus Shelters**

 Cllr Maughan stated that the bus shelters in Lower Kinnerton and on Church Road need

 inspecting for sturdiness and any repairs required. Cllr Maughan also suggested that the Parish

 Council should look into obtaining seating for the shelters. Cllr Buchanan will arrange for the

 shelters to be inspected and obtain a quote for seating.

1. **Fireworks Event**

Cllr Dix stated that planning for the firework event being held on Saturday 3rd November is

 underway. A request for stewards to help on the night will be put in the next copy of Local Life.

1. **Planning Applications**

Cllr Buchanan talked through the planning applications received and decided since the last

 ordinary meeting. The Parish Council did not comment on applications 12/03194/FUL,

 12/03593/FUL and 12/03347/FUL however application 12/03194/FUL has been refused.

 Planning applications 12/02472/FUL and 12/03886/LDC were discussed in public speaking time

and Cllr Buchanan has not viewed planning application 12/03428/FUL.

1. **Code of Conduct**

**RESOLVED -** Councillors unanimously approved the adoption ofthe Code of Conduct for Members adopted by Cheshire West and Chester Borough Council on 26 July 2012 as Dodleston & District Parish Council’s code of conduct, under section 27(2) and 27(3) of the Localism Act 2011. Councillors completed new notification of interest forms.

1. **Finance & Standard Procedures**
2. Councillors noted that the 2011-12 annual return has been signed off by the external auditor and has therefore been approved as correct.
3. To approve income and expenditure since the last meeting.

**RESOLVED** – All income and expenditure since the last meeting was approved.

1. To note the 2012-13 financial forecast as at 24th June 2012.

**RESOLVED** - Councillors noted the 2012-13 financial forecast as at 2nd September 2012.

1. **Correspondence**

PC Beverley was not present at the meeting therefore the Clerk read out the monthly police

 report for the Dodleston beat on her behalf.

 The Clerk notified Councillors of correspondence received from CWaC since the last ordinary

 meeting. The Clerk provided Cllr Maughan with the CWaC ‘Local Plan’ consultation document

 and notified Councillors of the Chester Area Meeting due to take place on Wednesday 19th

 September 2012. Also, all households should now have received information from CWaC

 relating to the new waste and recycling service which is being rolled out in the Dodleston &

 District Parish from week commencing 8th October 2012.

 Cllr Maughan read out correspondence received from resident Sheena Parker asking when the

 hedge between the bottom of her garden and the Parish Council field would be cut. Cllr Maughan

 stated that it will be cut this year.

 Cllr Buchanan read out correspondence received from resident Jackie Negus-Fancey asking who

 is responsible for the maintenance of the privet hedge adjacent to the fence at 24 Penfold Way.

 Cllr Buchanan will ask CWaC to send the team out to cut back the vegetation and do a general

 tidy of the area.

1. **Date of next meeting**

 Monday 5th November 2012.