

**Dodleston Parish Council**  
**Ordinary Meeting of the Parish Council**  
**Monday 11 September 2017 - 7.30pm Dodleston Village Hall**

**MINUTES**

**Chairman** Mike Maughan  
**Councillors** Paul Buchanan, Mike Dix, Roger Taylor, James Clarke, Rachel Jones, Mark Williams  
**Clerk** Kate Lloyd  
**Also present:** Five members of the public

**1. Apologies for absence**

Cllr Mike Hall  
 Cllr Richard Kitchin  
 Cllr Chris Ward

**1a.** Cllr Maughan suggested bringing forward planning item 11 to be discussed after Public Speaking time.

**2. Procedural matters**

- i) Declaration of interests  
 Cllr Dix and Cllr Clarke declared an interest in all planning matters (item 12).  
 Cllr Dix and Cllr Maughan declared an interest in The Bonfire Event (item 15)
- ii) To agree the minutes of the Ordinary Parish Council Meeting held on 10 July 2017. An amendment was made to item 8 'The Parish Council donated the use of the field and pavilion for no charge and received no remuneration from the event'. **RESOLVED:** The Chairman signed the minutes as a correct record of the Ordinary Parish Council Meeting held on 10 July 2017.

**3. Actions from last Meeting**

- i) Actions and matters arising from the meeting held on 10 July 2017 were discussed

Item	Action	Responsible	Update
Annual Parish Meeting 3. Chairman's Report	To publish the Chairman's Report on the website and Face book Page	Cllr Maughan / Cllr Chris Ward	Completed
Annual General Meeting 13. Telephone Box removal consultation	Walk about the Telephone Box area to review possible location History Board	Cllr Maughan and Philip Harrison	Refer to Public speaking item 5iii
Ordinary Meeting 3iii Letter of Resignation	Purchase and send two bottles of wine to Councillor Richard Ward.	The Clerk	Completed
7i Councillors' Update	To find out details of the speed survey and follow up on dropped kerbs	Cllr Chris Ward	Cllr Maughan advised there has been a change in personnel in the Highways Department dealing with dropped kerbs. Cllr Chris Ward will pass the contact

	<p>Check with the school to confirm the amount payable for use of field and notify The Clerk.</p> <p>Invoice to be raised by for the use of the field</p>	<p>Cllr Mike Dix</p> <p>The Clerk</p>	<p>details to Cllr Clarke to take forward. The 20mph survey proposals have gone out to consultation.</p> <p>Completed</p> <p>Completed</p>
9 Community Defibrillators	To investigate and report back	Cllr James Clarke	Refer to item 8
10 a Home Watch – Anti Social Behaviour	Flowers to be sent to June Bagot in recognition of all her efforts over the past 30 years as Home Watch co-ordinator	The Clerk	Completed. Letter of thanks from June Bagot (item 17ii)
12ii Wrexham Road Development	<p>To request an extension to comment on the proposals</p> <p>To be placed as an agenda item for the next meeting and to agree a Public Meeting or drop(s) in sessions</p>	<p>Cllr Richard Kitchin</p> <p>The Clerk</p>	<p>Refer to item 11 ii</p> <p>Completed</p>
17. Other – Firework Event	To be placed as an agenda item for the next meeting	The Clerk	Completed

#### 4i Monthly Police Report / PCSO Tom Norton

Councillor Maughan read through the latest Village Police report.

#### 5. Public Speaking Time

##### i. Dropped Kerbs

A resident raised ongoing concerns with the lack of dropped kerbs and the slow progress with kerbs being replaced. Cllr Maughan confirmed two by the field had been replaced. **ACTION:** Cllr Mark Williams to liaise with Cllr Chris Ward and take forward with Cheshire West Council (CWAC).

##### ii. Bus Service

A resident advised there were rumours that the Bus Service timetable would change from September and that buses would no longer be serving Higher Kinnerton. Cllr Maughan advised there have been no official emails concerning this.

##### iii) History Board

A resident advised the History Board is progressing very slowly and is currently waiting for the draft contract from Colliers, which is supposedly with the Solicitors. This cannot proceed until this is in place. As a non profit organisation the History Group cannot afford to pay any legal costs.

The History Group identified a patch of land on the outside the Church Car Park. However, the front garden of The Red Lion is the preferred site.

##### iv) Water Pump

A resident asked whether or not there were any plans for the old telephone box site and advised this was the site of the original water pump. The resident suggested that it would be nice if the water pump was available to have this relocated here. There were some discussions on this and confirmation of where the water pump is. **ACTION:** Cllr Rachel Jones to contact the resident of the water pump to ask if this can be relocated with the history board.

#### v) Home Watch

A resident advised that they were receiving and distributing Home watch notices and was happy to be the point of contact for the police. **ACTION:** Notice on Facebook about the vacant Home Watch co-ordinator role. **ACTION:** Article in the next edition of Local Life on this and to thank June Bagot for her effort as the Co-ordinator for the past 30 years.

#### vi). Para Normal Activity

A resident commented on the article in local Life on Meadow Cottage, the vertical plane and par normal activity. Interest in this continues and Bobby Elliot from the USA is planning to visit in October 2017. The resident asked if Cllr Maughan would be interested in meeting him and Cllr Maughan welcomed this.

### 11. Planning applications

The owner of the cottage advised that the planning application had been submitted five weeks ago and whilst the public consultation period had ended, asked whether any member of the Parish Council wished to receive further details. As a conflict of interest, Cllr Clarke left the meeting. The applicant has visited all immediate neighbours and advised the build is in keeping with planning policy. Cllr Maughan advised the Parish Council is a consul tee in the process and with most residential applications tends not to comment unless there is a significant concern. Cllr Maughan advised this was in a conservation area and that if the Parish Council is in support of the application and whether or not this can be supported. Councillors considered the details and plans. **RESOLVED:** Councillors are in support of the application and noted the elevation at the front of the cottage is in keeping with the original design.

Cllr Maughan read through the remaining applications since the last meeting. There were no comments.

#### ii) Wrexham Road Development

Cllr Maughan advised there have been a number of open sessions at the pavilion and hundreds of plans and details. Cllr Maughan provided details of the application which had been received as part of the development The Parish Council had asked for an extension but CWAC were reluctant to grant this as further applications are being submitted over the next few weeks. This application is for 400 housing with a total of 1400 planned to be phased over 15 years. There are plans for a school, public house and recreational field. Cllr Buchanan stated there was no significant improvement of Wrexham Road. Cllr Jones commented at the Duke of Westminster had objected as it would affect a new road. Cllr Clarke advised that the development in Saughton included a school which is no longer being built. There are issues with the road network and people will look for alternative routes i.e. Dodleston. This Development is in the Local Plan (next 20 year,) and the site has been chosen. Need to determine the views of the Parish Council and comment. Councillor Maughan will speak with Councillor Kitchin to formulate a response. **RESOLVED:** Councillors agreed to object on the grounds that the road network is not sufficient and the impact on Dodleston and the school. .

### 6. Field Update

#### i. Update

Councillor Maughan provided an update and advised the Parish Council had received Sports England and WREN with final WREN funding of £5,000 being finalised. The WREN application has been signed off after the facilities had been inspected. The Parish Council can apply for other funding for outdoor gym equipment if there is evidence this is wanted / needed by resident. The application deadline is November 2017. The Parish Council needs to receive letters of support from the community, emails or comments on face book, school leaflet drop off. **ACTION:** Councillor Jones to contact WI for support, Councillor Kitchin to contact the school.

There is regular ongoing maintenance of the field. The perimeter of the path / track of the field requires some work which the Lengths man will undertake.

It has been a good season for the cricket teams and the school has been using the field every week and is used regularly by dog walkers and runners. There are plans for the pond next season. A Macmillan fund raising event is being held on the field on 30 September 2017.

### 7. i Councillors' Update

Councillors reviewed Councillors responsibility table. Cllr Taylor volunteered to be the Tree Warden. Cllr Jones advised there had been no further update on the kennels and no further complaints. There has been no response from Network Rail on the Public Rights of Way which have been closed for the past two years. Cllr Maughan raised the question of whether dog friendly gates were required so dogs can access the fields without being carried. **ACTION:** Cllr Jones to contact the CWAC Public Rights of Way. Cllr Maughan advised a filtered has been placed on the facebook page so comments are vetted and to prevent on Parish Council adverts are displayed.

### 8. Community Defibrillators

Cllr Clark advised that he had carried out some research on defibrillators which cost between £650 and £1,500 each. A key location for one will be The Pavilion. The Parish Council will need to liaise with the Ambulance Service when defibrillators are fitted. This is work in progress.

**9. Local Life**

Cllr Taylor advised there are three issues of Local Life, Easter, July and mid October. There have been suggestions of change the sequence of editions next year with the summer edition in July and the autumn edition in October. Councillors discussed this at length and proposed to gain the views of residents on this. Cllr Maughan requested the website address to be added to the next edition. **ACTION:** Article to be included in the November edition of Local Life asking residents for their views.

**10. Lengths man Services**

**i. Update**

Councillor Maughan provided an update and advised hedges had been cut in the Church Car Park and the path cleared. A 30 mph sign has fallen down and needs to be safely repositioned in place. Cllr Maughan will liaise with Peter Troughton.

**11. Planning Applications**

Refer to item 11 after Public Speaking

**12. Finance**

**i.** To approve income and expenditure since 2 July 2017

**RESOLVED:** Councillors approved all income and expenditure since 2 July 2017.

**ii.** To agree the of forecasted outturn position for 2017/18.

**RESOLVED:** Councillors agreed the forecasted outturn for 2017/18

**iii.** VAT and Accounting Treatment

The Clerk provided a briefing note on VAT. Councillors' discussed this and determined the Bonfire event is not a business activity due to its frequency and scale and is not anti competitive. The Parish Council is operating correctly and will continue with the current practice for VAT. **RESOLVED:** Councillors agreed the Bonfire Event is not a business activity and there will be no VAT on this.

**13. Community Bus**

Details of the people interested in joining the working group have been received and a meeting is being arranged.

**14. Electoral Review**

Councillor Maughan provided an update from the lengthy document on boundaries for all electoral wards. It has been suggested to change the Business Park ward to be in Overleigh and to split the Parish into more than one ward, 9 in Dodleston and 1 Lache in the Overleigh Ward.

There will be a Parish Boundary Review in the future.

**15. Firework Event**

Councillor Buchanan advised the Firework Committee would be meeting on 13 September 2017. This is progressing in readiness for the event being held at Chester Lakes on 4 November 2017.

**16. Transparency Code**

The Clerk provided details on the Transparency Code. Councillors discussed the requirement of this.

**RESOLVED:** Councillors agreed to continue with the current arrangements.

**17. Consultation - Council Tax discounts and Premiums**

Councillor Maughan read through the CWAC Members briefing consultation on Council Tax Discounts and Premiums. The consultation period ends on 16 October 2017. Details on this have been displayed on Parish Council Notice boards and face book page.

**18. Correspondence**

**i) Membership request by Cheshire County Field Association**

The Clerk advised Councillors a request for membership 2017/18 to Cheshire County Field Association had been received. **RESOVLED:** Councillors agreed not to take membership of this Association.

**ii) Letter of thanks from June Bagot**

Councillor Maughan advised a letter had been received from June Bagot to thank the Parish Council for the flowers she received.

**ACTION:** Article for Local Life thanking June Bagot for her 30 years of service as Home Watch Co-ordinator.