

**Dodleston Parish Council
 Ordinary Meeting of the Parish Council
 Monday 13 November 2017 - 7.30pm Dodleston Village Hall**

MINUTES

Chairman Mike Maughan
Councillors Paul Buchanan, Mike Dix, Roger Taylor, James Clarke, Rachel Jones, Mark Williams
 Richard Kitchin, Chris Ward, Mike Hall

Clerk Kate Lloyd

Also present: Four members of the public

1. Apologies for absence

None

2. Procedural matters

- i) Declaration of interests
 Cllr Maughan and Cllr Dix declared an interest in The Bonfire Event (item 15).
- ii) To agree the minutes of the Ordinary Parish Council Meeting held on 11 September 2017.
RESOLVED: The Chairman signed the minutes as a correct record of the Ordinary Parish Council Meeting held on 11 September 2017.

3. Actions from last Meeting

- i) Actions and matters arising from the meeting held on 9 September 2017 were discussed

Item	Action	Responsible	Update
Public Speaking Time 5i Dropped Kerbs	To take forward with Cheshire West Council (CWAC).	Cllr Williams and Cllr Chris Ward	This is being taken forward by Cllr Williams and Chris Ward Dr Nuttall has raised concerns with overgrown hedgerows on Church Road. ACTION: Cllr Clarke to approach resident. Cllr Buchanan confirmed the process with CWAC.
5iv Water Pump	To contact the resident of the water pump to ask if this can be relocated with the history board.	Cllr Jones	Still on going
5v Home Watch / 18ii Correspondence	Notice on Face book about the vacant Home Watch co-ordinator role. Article in the next edition of Local Life on this and to thank June Bagot for her effort as the Co-ordinator for the past 30 years.	Cllr Maughan / Cllr Richard Ward Parish Council to approach Bernard Dennis	Completed To be included in the next edition

6. Field Update	To contact WI and school for support of the application for outdoor gym equipment.	Cllr Jones Cllr Kitchin	Not actioned
7. Councillors Update	To contact CWAC Public Rights of Way Officer concerning Dog friendly access gates	Cllr Jones	Cllr Jones spoke with CWAC. Unless the gate is a necessity, it would have to be funded by the Parish Council (£50 plus fitting). ACTION: Cllr Jones to establish with CWAC the criteria for the gate to be a necessity and to gain a proper price.
8. Community Defibrillators	To provide an update on work in progress	Cllr Clarke	This has not been progressed. Cllr Clarke to contact a charity who facilitate in providing defibrillators. ACTION: Cllr Maughan to forward details to Cllr Clarke about the person who raises funds for defibrillators.

4i Monthly Police Report / PCSO Tom Norton

Sergeant Davies advised Tom Norton has joined North Wales Police, and Autumn Crombie is covering the Dodleston and Lache ward. Two PCSOs are in training and should be in place December/January. PC Antony Carmen is the Beat Manager for Dodleston, covering a wider remit. Sergeant Davies read through the previous monthly reports.

Councillor Richard Kitchen raised concerns on parking at the school and asked who would be the best person to visit the school to raise awareness. Sgt Davies advised this would be one of the PCSOs. Sgt Davies also commented on Operation Treacle which targeted hotspots for anti-social behaviour during October / November. A member of the public raised issues of speeding through the village – the 20 mph sign is not enforceable, as only a coded road can be and this completed in collaboration with highways.

Sgt Davies mentioned that any other issued can be emailed to him.

5. Public Speaking Time

i. Dropped Kerbs

A resident raised ongoing concerns with the lack of dropped kerbs and the slow progress with kerbs being replaced. Cllr Chris ward had been contacted by CWAC and the plan is for the planned kerbs to be introduced at the church. There has been a change in personnel at CWAC which is causing delays. **ACTION:** Cllr Mark Williams to liaise with Cllr Chris Ward and take forward with Cheshire West Council (CWAC).

ii. Road Closure

A resident raised an issue on road closures and signage not being clear. Councillor Maughan

A resident advised that the Wrexham bus is coming through the village due to road closures

Community Woodland Planting

Two members came to talk about the community woodland planting and the proposition of community woodland in the parish field/pond to raise funds for the preschool nursery by sponsoring a tree. The trees have been donated from the Woodlands Trust. The planting day will be 26 November and there will be activities for children on the day. Cllr Rachel Jones proposed the Parish Council sponsors a tree(s). It was proposed to spend £200. Councillor Maughan raised concerns regarding trimming the grass and that signage indicating young trees and posts would be required to prevent damage. It was stated the requirement of water in the spring for the trees be used from the pavilion or the pond. Due to the distance between the trees and the pond, water butts may be required. **RESOLVED:** Councillors agreed to fund £200 for trees.

6. Field Update

i. Update

Councillor Maughan provided an update and stated fundraising is needed for the development of the pond. Time will be set aside in the next few weeks to consider any options. There has been damage to the pavilion roof caused by strong winds and that the pavilion requires re-staining and regular maintenance. A rota is required for mowing of the grass with support from members of the Parish Council or volunteers from the community / cricket club.

7. i Councillors' Update

Refer to items 3i and details below.

Councillor Jones advised a resident was still unhappy with the kennels. CWAC have confirmed all licenses are in place and the number of dogs is within limits. The RSPCA has no right of entry unless dogs are in distress. Residents should keep making complaints and a noisy diary. When the license is renewed there will be an unannounced visit.

Councillor Taylor advised the draft version of Local Life is at the printers. There is an article promoting the tree plant and concert. There is also a note of thanks to June Bagot for Home Watch Co-ordinator role and an advert for the vacancy.

Councillor Kitchin advised there had been a meeting at the school concerning ongoing parking issues. The Head Teacher is very proactive and parents are keen to help. There were two responses ; 1. How to improve the issue and 2. Offer to help. Teachers will park at the Red Lion although there is no formal agreement to do so. Consideration has been given to a Lollipop lady but there were too many issues with this. The Highway Code is clear on vehicles not parking within 100 meters of a school. This will be shared with parents and form part of the Home School agreement.

Councillor Hall asked to discuss his proposed finance statements for residents as part finance (item 12).

8. Community Defibrillators

Refer to Action List item 8.

9. Local Life

Refer to item 7i

10. Lengths man Services

i. Update

Councillor Maughan provided an update and advised a replacement post for the buoy was now in place following the original being vandalised and damaged. The CCTV is to be moved slightly 10 – 15 metres to gain a better view. The 30 mph sign has been replaced.

ii. Insurance Renewal

The Clerk advised the Lengths man Insurance is due to renewal in January 2018. Three quotes are to be obtained for consideration.

11. Planning Applications

Councillor Kitchin provided an update on Planning Applications. The Parish Council has been advised to wait until all applications for the Wrexham Road have been submitted. The Parish Council has yet to make a formal response but will do so regarding traffic issues.

Councillor Taylor asked what was happening with the Wood Yard. Councillor Buchanan advised this was no longer viable for building and was being used for servicing / MOT of vans.

12. Finance

i. To approve income and expenditure since 4 September 2017

RESOLVED: Councillors approved all income and expenditure since 4 September 2017.

ii. To agree the of forecasted outturn position for 2017/18.

RESOLVED: Councillors agreed the forecasted outturn for 2017/18

iii. To note the outcome of the external audit of the Annual Return 2016/17

RESOVLED: Councillors noted the outcome of the external audit which had been signed off without issue.

iv) Councillor Hall shared his finance documents asking for comments. These were reviewed by Councillors and it was agreed for these to be revised in a different format and shared at the next meeting. **ACTION:** Councillor Hall to revise format of statements and share at the next meeting.

v) Councillor Buchanan questioned the income on advertising. **ACTION:** Councillor Taylor to forward details of advertisers to The Clerk. **ACTION:** The Clerk to raise invoices for Local Life advertising.

13. Community Bus

There was a discussion on the Community Bus with Councillors questioning whether or not this was required. It was suggested a resident survey be undertaken to collect data / evidence and issues with existing transport to be identified.

14. Electoral Review

No further update

15. Firework Event

Councillor Buchanan provided an update on the Firework event advising around 2,500 attended. The event was well organised with food and fairground attractions. There were a significant number of volunteers / marshals. The event raised about £3,000 net profit. There will be a de-brief session with Chester Lakes within the next two weeks.

16. Christmas Trees

Councillors considered Christmas Trees for the Parish and agreed to purchase three 20 feet trees, which will be purchased from Hawarden Farms. There will be carols led by the Women's' Institute and an official light switch on at 5.30 pm on 9th December. **RESOLVED:** Councillors agreed purchase Christmas Trees at as cost of £450.

17. Dates for Parish Council Meetings 2018

RESOLVED: Councillors agreed the 2018 meetings:-

January 8th

March 12th

May 14 (AGM 7.00 pm)

July 9th

September 17th

November 12th

17. Correspondence

i) Letter from St Mary's Church requesting finance support towards maintenance of the Church Clock

Councillors considered the request and agreed to donate £200 towards the cost.

ii) Invitation to attend Remembrance Day Service.

Councillors received an invitation from the Church to attend Remembrance Day Service. This was attended by several Councillors.