

**Dodleston Parish Council
Ordinary Meeting of the Parish Council
Monday 12 March 2018 - 7.30pm Dodleston Village Hall**

MINUTES

Chairman Mike Maughan
Councillors Paul Buchanan, Mike Dix, Rachel Jones, Richard Kitchin, Chris Ward, Mike Hall

Clerk Kate Lloyd

Also present: Seven members of the public

1. Apologies for absence

James Clarke – Resigned
Mark Williams
Roger Taylor

Cllr Maughan advised Councillors that Cllr Clarke had resigned from the Parish Council due to family commitments. **ACTION:** An advert to be displayed for a co-opted member.

2. Procedural matters

- i) Declaration of interests
Cllr Jones declared a pecuniary interest in item 15.
- ii) To agree the minutes of the Ordinary Parish Council Meeting held on 8 January 2018. An amendment was made to item 4i external lighting and to item 17iii Gabby Parker. **RESOLVED:** The Chairman signed the minutes as a correct record of the Ordinary Parish Council Meeting held on 8 January 2018.

3. Actions from last Meeting

- i) Actions and matters arising from the meeting held on 8 January 2017 were discussed

Item	Action	Responsible	Update
Public Speaking Time 5iv Water Pump	To approach resident on overgrown hedgerow in Church Road To contact the resident of the water pump to ask if this can be relocated with the history board.	Cllr Clarke Cllr Jones	Completed This was a definitive no – no further action
6i Field Update	To take the issue over non collection of bins from outside The Pavilion forward with CWAC	Cllr Williams	Cllr Maughan advised the three bins at the Pavilion need to be cleared and this will be on Saturday 7 April. There will also be a general tidy up around the Pavilion.
7. Councillors Update	To establish with CWAC the criteria for the gate to be a necessity and to gain a proper price.	Cllr Jones	A report has to be submitted to CWAC which includes the marking of the gate on a map and to state a case on the necessity for dog gate. The land owner would have to be approached first.
8. Community Defibrillators	To provide an update on work in progress	Cllr James Clarke	Refer to item 8
12iv Finance	Parish Precept return to be completed and forwarded to CWAC	The Clerk	Completed

17iii. Correspondence	Cheque for £250 to be sent to Gabby Parker together with a letter setting out the condition of the Parish Council's donation towards the Swaziland expedition	The Clerk	Completed
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4i Monthly Police Report

Cllr Maughan extended a warm welcome to PCSO Paul Downey the officer covering Dodleston, Huntington, Pulford, Eccleston and soon to be Farndon area. PCSO Downey advised various issues residents wished to be addressed include; Anti Social Behaviour and speeding. He stated he is very open to ideas or problems which need to be addressed.

Reporting of incidents

PSCO Downey has received numerous emails from residents reporting car window break-ins. However, there were no records of these on the Police system. All incidents should be reported. Residents reported a house break-in where keys were stolen to break into a vehicle. A high value burglary had taken place at Vault com with £35,000 of cable being stolen. PSCO Downey advised that for crimes in progress, residents should dial 999.

PCSO Downey has recently spoken to the parents of the child causing Anti Social Behaviour.

In February a bike was stolen and found abandoned in a field in Pulford. PSCO Downey advised for security a Bike Marking scheme is available. Cllr Maughan suggested a Community Bike Marking event and asked for details of the costs to be emailed to him for discussion at the next meeting. **ACTION:** Bike marking event to be added to the next meeting's agenda.

Traffic Survey questionnaires have been undertaken with concerns on speeding, use of mobile phones and parking around the school causing obstruction. PCSO Downey advised there are certain places where the speed gun cannot be enforced. Cllr Kitchin raised concerns with speeding by the Pre School Nursery with a resident advising vehicles had been mounting the pavement by the shop around school time

The Homewatch bulletin will be placed on the Parish Council website and facebook page,

5. Public Speaking Time

i. Kennels

Residents raised the issue on the kennels. Dogs have been barking for the past 2 years and both CWAC and the Parish Council have been approached. Noise diaries have been kept as advised by the Environmental Health Dept. The RSPCA is not able to assist and the residents are seeking advice from the Parish Council.

When the kennels first opened tree planting was undertaken to form a noise barrier. There was a suggestion of sound panels and to approach the Chester MP.

Cllr Jones advised CWAC undertake spot checks to ensure the kennels are meeting requirements. When a renewal license application is made, there is an unannounced visit by CWAC and a check is made of the book and the number of dogs. **ACTION:** Cllr Jones to speak to CWAC.

Comments were made that some dogs appeared to be in distress.

The issue on the burning of faeces at night was also raised and a suggestion that the incinerator be moved. The resident will approach the dog warden.

Cllr Buchanan suggested a letter on behalf of the Parish Council be sent to the Kennels to raise concerns. **ACTION:** Cllr Jones to draft letter for the Parish Council.

A resident suggested noise levels be monitored through metre readings. Cllr Buchanan commented that with noise pollution, sound evidence is required with the onus on residents.

ii. Christmas Trees

A resident asked for the Christmas tree in the village by the Church to be co-ordinated with the Christmas Service. Councillors considered this and agreed the date of 8 December 2018.

iii. War Memorial

A resident advised the War Memorial is not progressing. A brass plaque will be displayed in the church to commemorate the 5 Dodleston soldiers killed in World War I.

iv. History Board

A resident provided an update stating that in 2014 plans were made for a History Board. An agreement in the name of the Parish Council will be issued with minimal obligations. The original quote for the sign was £2650 plus vat. The History Group agreed to fund £2,000 with the difference being met by the Parish Council and to reclaim the vat. Two suppliers have submitted costs for the Framework £1,000 including installation and Farndon House £375 for Art work. Once the agreement has been signed, the invoice of £1,350 (net) , (Gross £1,650) will be submitted to the Parish Council for payment, This will be an asset of the Parish Council and will need to be covered by its insurance. **RESOLVED:** Councillors agreed for the contract to be reviewed and signed off by Cllr Maughan, Cllr Buchanan and Cllr Kitchin.

v. Issues raised by Dr Nuttall

Cllr Maughan advised that he had received an email from Dr Nuttall over a number of issues. These were read out and covered official information for changes to the DB1 Service. The Community Bus – Dodleston Leisure Group. Pot holes, Trimmed Hedges and footpath safety.

Prescriptions from Rossett Surgery and supplied by Gresford Pharmacy. **ACTION:** Details to be included in Local Life and the Parish Council website / Face book page.

A number of concerns have been raised about the wood pile outside John Blythin's home. There is permission for commercial use within the woods but not his residence. Highways to take action.

vi. Hedges

Cllr Maughan has spoken to the owner of Corner Cottage to trim the hedges.

vii) Field

Cllr Jones has received several requests for more stone to be placed around the field track.

Professional Dog walkers are exercising dogs on the Parish field. It was noted Muddy Paws website have recommended other dog walkers use the field. **ACTION:** Cllr Maughan to view website and contact Muddy Paws.

6. Field Update

i. Update

Councillor Maughan provided an update and advised an area of the field has been cleared for planting further trees. The marking of the pitch has been delayed with the field being too wet. Dog fouling remains an issue. Support for grant funding towards outdoor gym equipment is being provided by Welma Bowden. The Pavilion is now being used for open surgeries by PCSO.

An application for funding from Cllr Mark Williams Members budget to support field works has been submitted.

7. i Councillors' Updates

Cllr Ward provided an update on dropped kerbs. He met an officer from Highways and reviewed the kerbs around the village. Replacement kerbs will begin opposite the church, Footway at the Church, the Church Car Park entrance, Pulford Lane – passed the church and the bus stop in Penfold Way.

There have been suggestions for the potential to reduce the speed in St Mary's Road.

Cllr Ward advised the outcome of the Boundary Review has been published. Dodleston is now a two member ward; Christleton and Huntington. The Ward with Parliamentary review is a two different constituency Council Ward. The Parish has been split between Dodleston Ward and Lache Ward.

8. Community Defibrillators

This has been placed on hold. A resident has raised funds toward the costs by completing half marathons. **ACTION:** Cllr Dix to take forward.

9. Local Life

Councillor Maughan advised the latest edition of Local Life has been sent out to residents. Councillor Jones raised concerns over Rough Hill Road being dangerous.

10. Lengths man Services

i. Update

Councillor Maughan provided an update and advised the field has been too wet for spraying the path.

11. Planning Applications

Councillor Kitchin provided an update all the Planning Applications.

ii. Wrexham Road Development

Cllr Kitchin has received all the documentation for Wrexham Road. At the last meeting, Cllr Williams suggested reviewing the Travel Plan. This is a 500 page document. The synopsis is that Local shops and services will mitigate the travel issues. This is planning works to Overleigh roundabout to change lanes to three. Highways are objecting to this. Cllr Dix stated permission outside of the Local Plan granted by the Secretary of State.

Cllr Kitchin has submitted a response on behalf of the Parish Council, stating the increase in Traffic and impact on Dodleston Village. The school side plan will increase demand for school places and the mix of social housing is relatively poor with no bungalows.

iii. Meadow Foods Ltd

Councillor Maughan commented that the planning application submitted by Meadow Foods Ltd allowed better alignment of storage. The only concern was the build of a combined heat and light unit which was generic. The Design and Access statement made no mention of the CHP. Not all CHPS run on friendly fuels. The plans include an offer of better screening from the road. **ACTION:** Cllr Maughan to approach Meadow Foods for further information on CHP.

12. Finance

i) To approve income and expenditure since 1 January 2017

RESOLVED: Councillors approved all income and expenditure since 1 January 2018

ii) To agree forecasted outturn for 2017/18

RESOLVED: Councillors agreed the forecasted outturn for 2017/18

iii) To review insurances quotes for 2018/19 and agree / approve provide.

The Clerk provided details of quotes from Zurich Municipal and Insurance Broker Norris and Fisher. There was brief discussion and Councillors agreed for further information to be provided and for the decision to be delegated to Cllr Buchanan. **RESOLVED:** Councillors delegated the decision of the Insurance for 2018/19 to Cllr Buchanan. **ACTION:** Clerk to provide a summary of details and copy of the insurance quotes to Cllr Buchanan.

13. Community Bus

Cllr Ward has been in contact with The Clerk from Higher Kinnerton. A Community Bus and driver provided by Flintshire County Council have been operating for a number of months. Flintshire County Council is undecided on this service.

14. Public Consultation

The Clerk advised Councillors of the Public Space Protection Order Consultation relating to control of dogs across CWAC from 1 February to 28 April 2018.

15. Footpaths / Closures

Cllr Maughan provided an update on the closure and reinstatement of existing footpaths along the A483. Discussions with Network Rail have been continuing for the past three years. **ACTION:** Cllr Maughan to contract Mid Cheshire Footpath Society to encourage engagement with Network Rail.

16. Correspondence

i Pre School Nursery

The Parish Council received a note of thanks from the Pre School Nursery for the recent donation

ii North West Air Ambulance Charity

The Clerk advised Councillors an email had been received requesting a donation toward its ongoing works. **RESOLVED:** Councillors agreed to a £50 donation to the North West Air Ambulance Charity.