

**Dodleston Parish Council
Ordinary Meeting of the Parish Council
Monday 11 March 2019 - 7.00pm Dodleston Village Hall**

MINUTES

Chairman Mike Maughan
Councillors Paul Buchanan, Mike Dix, Richard Kitchin, Mike Hall, Rachel Jones, Chris Ward

Clerk Kate Lloyd

Also present: Eight members of the public

1. Apologies for absence

Cllr Roger Taylor
Cllr Rachel Jones (late arrival)
Cllr Mark Williams

2. Procedural matters

- i) Declaration of interests
Cllr Jones declared a non pecuniary interest in all Footpath matters.
- ii) To agree the minutes of the Ordinary meeting of the Parish Council held on 11 March 2019.
RESOLVED: The Chairman signed the minutes as a correct record of the Ordinary Parish Meeting held on 11 March 2019.

Actions from last Meeting

- 3i) Actions and matters arising from the meeting held on 14 January 2019 were discussed

Item	Action	Responsible	Update
8i Councillors' update (Previous action) Dog Kennels issue	To meet with Cllr Jones and the Lower Kinnerton resident to discuss the ongoing issues further	Cllr Maughan	Cllr Jones to meet with other residents to establish issues. On going
5 Public Speaking Time (Previous action) ii Footpaths	Issue with uneven pavements to be taken forward	Cllr Ward Cllr Williams	Refer to item 8
vii Pavilion Benches	Details of cost and specification of benches to be resent to Cllr Jones.	Cllr Kitchin	Completed
5 Public Speaking Time i Dog Fouling	To contact CWAC to request return and reinstallation of the dog bin.	Cllr Dix	Refer to public speaking item 5 iv
6 Field update	Dead tree to be felled and large oak tree to be cut back.	Cllr Maughan and Cllr Dix	Refer to Item 6
	To contact resident regarding work on the pond	Cllr Dix	Completed – Refer to item 8

9. Covenant	To undertake further research on the covenants relating to planning conditions which may have been granted	Cllr Dix	Cllr Dix has not been able to undertake further research in relation to planning applications – O/S
10. Defibrillators	Article on defibrillators / operation to be included in the Spring edition of Local Life. To talk with Claire Lockerbie, a qualified first aider about training sessions to coincide with the next edition of Local Life	Cllr Dix	Completed Refer to item 8
11. Village Fete	To report back to the DVF on the 9 February and email Councillors with the outcome.	Cllr Taylor	No action. Councillors agreed to a Village Festival to be held on 6 July 2019.
16. Finance	To complete the Parish Council precept 2019/20 form and forward to CWAC (Finance)	The Clerk	Completed
17. Correspondence	To contact Rob Nannes to thank him for his efforts in litter clearing around Rough Hill.	Cllr Buchanan	Completed. Article to be included in the Spring edition of Local Life.

4i Monthly Police Report

Cllr Maughan read through the Police Report in PCSO MvKevitt's absence. There have been very few issues or criminal damage. Of note, was the theft of 102 sheep at a value of £10k. New enforcement codes for 30 mph speed restriction along Kinnerton Road are due to be delivered following a delay caused by a Traffic Regulation Order (TRO) error. PCSO McKeivitt will be holding monthly surgeries which will be held in The Pavilion. A member of the public responsible for distributing Homewatch alert raised concerns over the size of PCSO McKeivitt's area (63.5 miles) covering Huntington, Farndon and Dodleston which includes ten parishes. The MP for Chester, Chris Matheson will raise his concerns with the Chief Constable.

A member of the public advised there is a website called "Street Checker" which provides information on issues which have happened in the previous month.

5. Public Speaking Time

i. Bus

A resident raised concerns over the Bus 62 service. During February, over four consecutive days the bus was between 1 -1 .5 hrs late. In one instance, the bus failed to arrive having broken down. Issues on the disruption to service have been raised with Chester MP Chris Matheson and Mr John Ellis Jones from Cheshire West and Chester Council (CwAC). There has been no response from CwAC. The timetable is being reviewed in April 2019. Chris Matheson has inquired about a bus service from Wrexham and been advised the roads are not suitable. Concerns have been raised with Arriva.

ii. Village Pump

A resident advised the village water pump has been damaged with a split in the pump handle. The cost of a new bracket is £30 plus VAT.

iii) Kerbs

A resident raised concerns on the kerbs at Church Cottage (just passed the drive) and Egerton Walk on both sides.

v. Field Bin

A resident advised the bin outside the field entrance has been removed. Cllr Dix advised the bin has split and been removed by CwAC. A permanent replacement bin will be installed shortly.

6. Field Update

i. Update

Cllr Maughan provided an update and advised he had been approached by the Tree Planting Team for a community orchard and apiary. There is a 6 metre strip of land donated by Alex Pickering (adjacent to vehicle access to the field) which would be suitable for the apiary. The orchard would be good for agriculture and the educational benefit for the School. The cost of fencing and gate will be in the region of £1.5k. Cllr Maughan advised the dead tree has yet to be felled and removed. **ACTION:** Cllr Maughan and Cllr Dix to fell and remove the dead tree.

The school and Meadow Foods have stated they wish to contribute to the cost of the outdoor gym. Details of this will be finalised over the new few weeks.

The school has begun to use part of the field and the Never4Get event will be held on 13/14 April 2019. The commemorative event will hold a junior football competition of Saturday and under / over 35 on Sunday. There will a bar and food and will be attended by former Liverpool legends.

7. Parish Councillor Vacancy

The committee met with Welma Bowden who has been co-opted on to the Parish Council.

8. Councillors' Updates

Councillor Maughan proposed that roles and responsibilities of Councillors were reviewed and agreed. The following responsibilities were designated:

Councillor	Area of responsibility
Roger Taylor	Local Life
Chris Ward	Highways / Buses / Potholes
Mike Hall	Finance information / Funding review
Rachel Jones	Environmental / Farming
Mike Dix	HR / Field / adhoc Street scene issues
Paul Buchanan	HR / Finance / Field / Events
Richard Kitchin	Website/ Facebook / Link to Planning and School
Welna Bowden	Fund raising / Buses/ U16's / PROW
Mike Maughan	PROW's/ HR / Events/Personnel

Cllr Ward reported a few issues including a lamp post issue at Church Croft, potholes and broken glass from Meadow Foods at the roundabout. He is following up on the issue with bus passes.

Cllr Jones advised the ongoing issues with speeding. Cllr Jones will meet with other residents in Lower Kinnerton to establish the issues with the kennels. There is also the issue with dog friendly gates which can only be installed with the landowners' permission. Cllr Maughan advised resident raised concerns with barb wire which had been put in situ to a fence off a public pathway. In law, you have a right to pass and repass on a public footpath. This is for people not dogs. Grant aid is available for installing Kissing gates/ dog friendly gates.

Cllr Dix has had difficulty in contacting a dedicated member of staff at CwAC to discuss the issues with potholes and pathways. There has been no response from the contact centre. A request has been made again and Paul McVitty from CwAC will be in contact on return from leave. Cllr Dix is requesting a walk around the village to identify issues to be addressed in the Spring. **ACTION:** Cllr Dix to follow up on Paul McVitty's return from leave

Cllr Dix contacted two local residents who are happy to deal with the technical aspect of a planting scheme and implementation for the pond. Cllr Dix is happy to work with them and sees this is a good step forward.

Cllr Dix has spoken with Claire Lockerbie a qualified first aider with a view to deliver CPR training sessions. Cllr Jones advised The Womens' Institute have received grant funding of £200 towards CPR training which will be undertaken by St John's Ambulance.

Cllr Buchanan is leading on the Never4get Event. He has also contacted Rob Nimmes to thank him for his efforts of collecting rubbish over the past 10 years. An article on this will be included in the Spring edition of Local Life.

Cllr Kitchin advised he had received a request to advertise on the Parish website. Having applied the policy this has been declined. Police surgery dates will be added to the website if available.

ii **Local Elections**

Cllr Maughan advised Councillors that the nomination forms for the forthcoming Local / Parish elections need to be completed and returned to him by 25 March 2019. The Clerk will collect and arrange a meeting with CwAC Democratic Services to review and submit the nominations form by 3 April 2019. **ACTION:** All Councillors to complete and return election nominations form by 25 March 2019. **ACTION:** The Clerk to collect, arrange and attend meeting with CwAC Democratic Services to review and submit nominations.

9. **Open Aspects – Covenant**

Cllr Dix confirmed he has not yet carried out further research in relation to planning conditions which may have been granted. Cllr Buchanan stated he was aware of a friend with a similar issue of covenants, who having researched it, covenants can be enforced.

10. **Defibrillators**

Covered in item 8

11. **Village Fete**

Cllr Maughan advised the Village Festival (Fete) will be held on 6 July 2019. The Archery club wish to participate. Another event can be organised for next year with an archery cloud competition. Any update on the Archery should be passed to Cllr Buchanan prior to the next meeting.

12. **Never4get Event**

Cllr Buchanan advised the Parish Council will be running this event with support from members of the community. Support will be required with stewarding, parking, bar and food. Cllr Maughan has written to 30 premier clubs about the event but has not had any responses to date.

13. **Local Life**

Articles for the next edition of Local Life have been agreed. No further update.

14. **Lengthsman Services**

No update

15. **Planning Applications**

i. Councillor Kitchin provided an update all the Planning Applications. This included Balderton Saw Mills and the request for the installation of containers / chimney for heat generation of their premises. This will be well screened and is not an issue.

ii. **Wrexham Road Development**

Ecological work is being undertaken. No further update.

16. **Finance**

i) To approve income and expenditure since 6 January 2019

RESOLVED: Councillors approved all income and expenditure from 7 January to 3 March 2019.

ii) To agree forecasted outturn for 2018/19

RESOLVED: Councillors agreed the forecasted outturn for 2018/19

17. **Correspondence**

i. **St Mary's Church**

The Clerk advised Councillors St Mary's Church had sent a letter raising concerns of not contributing to village events. Councillors discussed this and believed this had been a misinterpretation. The Parish Council apologised for this and any offence caused.