

Dodleston Parish Council
Ordinary Meeting of the Parish Council
Monday 9 September 2019 - 7.00pm Dodleston Village Hall

MINUTES

Chairman Mike Maughan
Councillors Paul Buchanan, Rachel Jones, Richard Kitchin, Carl Willis, Chris Ward, Welna Bowden

Clerk Kate Lloyd

Also present: Six members of the public

1. Apologies for absence

Cllr Mike Dix (Work commitments)
 Cllr Roger Taylor

2. Procedural matters

- i) Declaration of interests
 No declarations.
- ii) To agree the minutes of the Ordinary Parish Council Meeting held on 8 July 2019. There were amendments made to items 1, 6i and 10. **RESOLVED:** The Chairman signed the minutes as a correct record of the Ordinary Meeting of the Parish Council held on 8 July 2019.

3. ii) Actions from last Meeting

Actions and matters arising from the meeting held on 8 September 2019 were discussed as part of item 13 Councillors' updates

Item	Action	Responsible	Update
Annual General 9 Public Speaking ii Pavements	To take forward issues regarding pavements to CWAC	Cllr Ward	Cllr Ward advised he had contacted Highways regarding the state of the pavements and general conditions of pathways. Cllr Bowden commented that a National committee is looking at illegal parking (currently London) and suggested raising the issue in the next edition of Local Life. Cllr Jones advised she had spoken to PCSO McKeviitt who has approached persistent offenders. There have been vehicles parking on the pavement opposite the bus stop causing an obstruction. PCSC McKeviitt plans to visit.
5 ii Public Speaking Time Kissing Gate	To follow up Road markings with CWaC	Cllr Maughan	ACTION: Cllr Ward to take the road marking issue forward with CWAC
9. Register of Interests	To issue information to Cllr Willis (via email)	The Clerk	Completed
15. Santander – Change of Bankers	To investigate new providers for Banking for the Parish Council	Cllr Buchanan & Cllr Jones	Refer to item 19.

4. **Village Police Report**

There was no Village Police Report available. Cllr Jones provided an update advising the issue regarding parking had been taken forward with PCSO McKeivitt together with the 30 – 40 mph speed limit at Lower Kinnerton . The speed gun process is being progressed.

5. **Public Speaking Time**

i. Pathways

A resident raised concerns on the bin and lack of white line T marking outside the kissing gate. The Pathway at Penfold Way to Church Croft has been cleared of overhanging bushes but had not been cleared. Cllr Maughan confirmed CWAC had responsibility for clearing paths. Cllr Dix has taken these issues forward with forward together with a number of highway issues.

A resident raised concern with a static caravan parked at the end of Church Road and asked whether or not the owner had planning permission. Ref to item 16 - Planning applications.

ii. Dropped Kerbs

A resident stated that they still wished for further dropped kerbs; Church Croft by Edge Walk (outside DVF field) by the turning head of the road and outside Church Cottage. The kerbs should be accessible to wheelchair users. The gate accesses on to the road and not the pavement and is outside the pedestrian area. Cllr Buchanan suggested a written response to CWAC and to contact the DVF requesting the trimming of bushes. **ACTION:** Cllr Ward to write to CWAC and to speak with Cllr Dix regarding the white T Bar marking outside the Parish Field entrance (Penfold Way).

iii. Lower Kinnerton issues

A resident advised he had raised the issue of speeding traffic on Moor Lane with Cllr Ward. The resident has raised the issues with weeds on The Green in front of the houses on Moor Crescent has been allowed to grow . This has been taken forward with CWAC / Street Scene over a number of years and the 3 week cycle cut was insufficient.

There resident also raise the issue with the hedgerow which is limiting the field of vision to the Road. This which is dangerous particularly for children. Cllr Maugham advised these were both valid points but was the responsibility of Highways and the Parish Council has no responsibility. Cllr Jones suggested taking the issue forward with PCSC McKeivitt. There was a short discussion and some issue over whether the road was adopted / unadopted Road. In relation to introducing traffic calming measures, these would need to be justified. Cllr Jones will ask PCSO McKeivitt to include Moor Lane in the speed gun sessions. The resident suggested traffic calming measures. However, the Parish Council would need to provide evidence and demonstrate the requirement for this. Cllr Ward advised the cost of survey strips would be the responsibility of the Community.

The resident also questioned who owned / had use of the green space. **ACTION:** Cllr Kitchin to establish who owns / has use of The Green.

The resident also asked about the Bus Shelter with seating for the elderly. This will be reviewed as part of the Bus Survey results.

The resident raised the issue of flooding in Kinnerton, advising water from grids was channelling down Moor Lane. Issues have been raised with Flintshire County Council and the resident met with a Flood Management Officer. By Gorstella, there is a problem with drains. The Environmental Agency had to put in place sand bags to prevent flooding of houses. Dredging of the brook has not been undertaken for a number of years. Cllr Mauaghan advised Flood Management was the responsibility of CWAC. In the past, The Parish Council has worked with Landowners and the Environmental Agency to tackle flooding. Cllr Jones commented there had been flooding issues on her farm and farmland generally. **ACTION:** Cllr Jones to take the flooding issues forward with CWAC and The Environmental Agency,

6. **Field Update**

i. Update

Cllr Maughan provided an update and confirmed the Parish Council had been successful in funding from Meadow Foods and School. The FCC Communities funding for the outdoor gym and perimeter fencing had also been successful. Cllr Maughan thanked Cllr Bowden for obtaining these funds.

From Sunday 15 September the Junior Football club (under 12's) will be using the Parish Field. There will also be a planting day in the Community orchard.

7. **Councillor Vacancy**

Cllr Maughan advised that Cllr Mark Williams did not stand at the last election in May 2019. Cllr Williams has been co-opted as a Councillor and the Parish Council has a full complement of ten.

8. **Parish Councillors Updates**

Cllr Willis advised that Bob Hughes would celebrate his 100th Birthday in October. He would check with the family with regard to an article for Local Life. Cllr Willis also suggested a free pensioner meal at Christmas for residents. Cllr Jones advised she would share this with the Women's Institute.

Cllr Jones wished to remind everyone of the autumn show being held in the Village Hall on 14 / 15 September 2019.

Cllr Bowden provided an update on the Bus Survey stating 108 responses had been received by paper and on line. There were a range of responses and certain issues need to be taken forward with the schools and the operator of bus service 61/62 and Arriva. Cllr Ward commented there had been suggestions of expanding earlier and later times and a Sunday service and useful comments included viability, destination and cost. The Bus Survey results will be published in local Life. Cllr Kitchin commented there appeared to be a more positive response about the Bus Service and would not want lose any of the current service.

Cllr Bowden advised she distributes welcome cards to new residents in the village and asked to be kept informed of anyone new. Cllr Bowden also advised Meadow Foods wish to sponsor Rough Hill roundabout.

Cllr Taylor advised the autumn edition of Local Life would be issued in mid November. Article will include: Bus Survey results, Fly tipping, Karen Tilston, The Field Grant funding, Pensioners Christmas lunch, Football as well as the usual contributions.

Cllr Maughan advised PROW path entrance from Kinnerton Road (Dodd's Farm) diagonally across the fields to Kinnerton was overgrown and the pathway not maintained with ploughing to the edge. **ACTION:** Cllr Maughan to contact CWAC PROW Officer. Cllr Kitchin confirmed that once notice had been served the land owner would have 14 days to rectify. .

9. **Register of Interest**

The Clerk issued and collected Register of Interest forms from Councillors to enable the compilation of a Register of Interests which will be published on the Parish website.

10. **Events**

i. Bonfire

The Parish Council will not be holding the Bonfire event.

ii. Oktoberfest

Cllr Maughan advised Oktoberfest event will be held on 12 October 2019 in the Village Hall. Tickets will be limited to 120 tickets at a cost of £20. Each person will receive a free stein glass and first drink. There will be food, a live band and disco. This event will raise funds for The Parish Council.

11. **Commemorative Benches**

Cllr Buchanan advised of an £800 profit on the Summer Festival event and proposed to acquire a bench in memory of Karen Tilston. He also suggested that following the Never4get event, a commemorative bench in memory of the Roger boys should be purchased. The commemorative benches will be of a traditional park bench style with an engraved plaque. **RESOLVED:** Councillors agreed to the purchase of commemorative benches in memory of Karen Tilston and the Roger boys.

12. Community Rights of Bid

Cllr Maughan raised the issue with The Red Lion and advised he had received dozens of comments from residents. Cllr Buchanan suggested the issues maybe deliberate so it was no longer viable as a business. Cllr Maughan advised legislation is in place which can be used by a community to safeguard an asset. An application is submitted to the Council so that should the asset ever be advertised for sale a community has a right to bid for it first. It is a simple process at no cost. **RESOLVED:** Councillors agreed for a Community Right to Bid application to be submitted. Cllr Kitchen asked if there were any other assets of concern. Cllr Maughan advised he will speak with The Clerk at Huntington as the Parish Council has already been through this process. **ACTION:** Cllr Maughan to contact The Clerk at Huntington.

13. Lower Kinnerton Issues

Cllr Maughan advised Lower Kinnerton residents were represented by Cllr Taylor who has the opportunity to identify issues / needs of residents for their views. The Parish Council is aware concerns with the Dog Kennels and speed of traffic. The Storm drains still need to be cleared after the June flooding. **ACTION:** Community engagement with Lower Kinnerton to be determined.

15. Lengthsman Services

Cllr Maughan advised work on the bench in Lower Kinnerton and notice board outside the village shop has been completed. The Parish Council is seeking volunteers ahead of winter to undertake work on the Pavilion. **ACTION:** Cllr Buchanan to co-ordinate a volunteers group for the Pavilion

16. Planning Applications

i. Cllr Kitchin read through all the application and approvals. It was noted work has begun on the ground sources heat pump and associated equipment at Dodleston Hall Farm without approved planning permission. As part of the chicken farm application a Biomass boiler was to be installed to reduce odour and transportation but this was not yet in place. The Parish Council will discuss this with CWAC Planner to make sure this part of the development is progressing. **ACTION:** Cllr Kitchin to familiarise himself with the plans and stages of the development.

ii. Wrexham Road Development

There was no further update.

Static Caravan

Cllr Kitchin confirmed a static caravan was parked at Balderton on land used as a plant nursery. **ACTION:** Cllr Kitchin to take forward with CWAC.

17. Finance

i) To approve income and expenditure since 2 July to 3 September 2019

RESOLVED: Councillors approved all income and expenditure from 2 July to 3 September 2019

ii) To agree forecasted outturn for 2019/20

RESOLVED: Councillors agreed the forecasted outturn for 2019/20

iii. Pension Regulator – re- enabled 2019 requirements.

The Clerk advised Councillors the requirements for Pension Regulator re-enablement had been completed. This covers the Parish Council for the next three years.

iv. VAT goes Digital

The Clerk advised Councillors that VAT has gone digital. Completion of VAT forms to reclaim expenditure are now completed on line

18. Change of Bankers

Cllr Buchanan advised he had reviewed the banking facilities offered by Handelsbanken, a Swedish Bank based in Albion Street in Chester. They provide simple on line banking facilities, with an easy, personal and high quality service. There is a monthly fee of £15 per month. There was some question over charitable status. **ACTION:** Cllr Buchanan to check the effect of charitable status and to report findings at the next Parish Council meeting.

19. Correspondence

Cllr Maughan advised the Brownies has requested use of the Pavilion for a sports coaching event on 12/13 October 2019. **ACTION:** The Clerk to check for a usage policy.