

Dodleston Parish Council
Ordinary Meeting of the Parish Council
Monday 11 November 2019 - 7.00pm Dodleston Village Hall

MINUTES

Chairman Mike Maughan
Councillors Paul Buchanan, Rachel Jones, Richard Kitchin, Welna Bowden ,Carl Willis, Roger Taylor
Clerk Kate Lloyd
Also present: Three members of the public

1. Apologies for absence

Cllr Mike Dix (Work commitments)
 Cllr Chris Ward (Work commitments)
 Cllr Mark Williams

2. Procedural matters

- i) Declaration of interests
 Cllr Maughan declared an interest in all planning matters.
- ii) To agree the minutes of the Ordinary Parish Council Meeting held on 9 September 2019. There were amendments made to items 5iii and 8. **RESOLVED:** The Chairman signed the minutes as a correct record of the Ordinary Meeting of the Parish Council held on 9 September 2019.

3. ii) Actions from last Meeting

Actions and matters arising from the meeting held on 9 September 2019 were discussed as part of item 13 Councillors' updates

Item	Action	Responsible	Update
5 ii Public Speaking Time			
Kissing Gate	Formal written response to CWAC on pavements / kerbs.	Cllr Chris Ward	No update
iii. Lower Kinnerton Issues	To speak with Cllr Dix concerning white T Bar for Penfold Way.	Cllr Chris Ward	No update
	To establish who owns / has use of The Green in Lower Kinnerton	Cllr Kitchin	Cllr Kitchen advised he had contacted CwAC Street scene to establish ownership of the land. If it is privately owned, there is a register of common land which can be checked (cost of £3 for search). Cllr Kitchen to speak with Cllr Dix about the best contact in CwAC for this.
	To take forward flooding issue with CWAC and The Environmental Agency	Cllr Jones	Cllr Jones has contacted John Barns at CwAC and requested a site visit. Cllr Bowden

			<p>commented that Broughton Park have flooding issues with two adjacent fields flooded (Lesters Lane).</p> <p>With regard to Lower Kinnerton, The Environmental Agency gives out regulations on the clearing of ditches whilst drainage on the roads is the responsibility of the Council / Highways. Most fields are worked farmers who have individual agreements with land owners.</p>
8. Cllr Updates PROW	To contact CWAC PROW concerning access / maintenance of PROW from Kinnerton Road (Dodd's Farm) diagonally across to Kinnerton,	Cllr Maughan	Cllr Maughan advised he had contacted PROW for CwAC who has visited the site and written to the landowner. Action has been taken to reinstate the field. Cllr Maughan will contact CwAC over concerns that this is inadequate and provide photographic evidence.
12. Community Right to Buy Bid	To contact The Clerk at Huntington Parish Council concerning the process	Cllr Maughan	Complete
13. Lower Kinnerton Issues	Community engagement with Lower Kinnerton to be determined.	The Parish Council	
16. Planning Dodleston Hall Farm Development	To familiarise with the plans and stages of the development at Dodleston Hall Farm.	Cllr Kitchin	<p>Cllr Kitchin had a meeting with Peter Boulivant (nearest neighbour). Since the development a planting scheme, acoustic barriers and biomass should have been place.</p> <p>Cllr Buchanan stated there have been several emails to the planners and whilst approved the planning conditions have not been met.</p> <p>The first delivery of chickens came past the post shop and not the preferred route.</p> <p>ACTION: Contact Cllr Mark Williams.</p> <p>ACTION: Parish Council to write to Head of Planning at CwAC (submit email from P Boulivant).</p> <p>There are also concerns about the chicken manure which should be transported off site. ACTION: Contact the Environmental</p>
Static Caravan	To take forward with CWAC	Cllr Kitchin	

			Agency The question has been raised over the use of a caravan at Balderton, which appears to be used as an office. Cllr Maughan advised a discrete application to reinstate historic agricultural access, roads and storage boxes (no evidence of storage boxes on application) on the site had been made some time ago and that the land would be used as a plant nursery.
18. Change of Bankers	To check the effect of charitable status and to report findings at the next Parish Council meeting.	Cllr Buchanan	Refer to item 12
19. Correspondence	To check for a usage policy	The Clerk	Usage policy to be established.

4. Village Police Report

Cllr Maughan read through the latest Village Police Report detailing a list of offences. Cllr Buchanan commented on the vandalism and stated the culprits were known to The Parish Council. This needs to be taken forward with Cheshire Police. **ACTION:** PCSO McKevitt to be invited to the next Parish Council meeting to address this issue. **ACTION:** Parish Council to write to Superintendent for Dodleston area. Cllr Bowden advised she had spoken with three children playing dangerously on the swings and who were cycling without lights on their cycles

5. Public Speaking Time

i. Christmas Tree Light Switch on

A resident asked for the date and time of the Christmas Tree Light Switch on. Refer to item 13.

ii. Pathways

A resident raised concerns on the bin outside the village field. Refer to item 8 Councillors update.

A resident raised concerns on the clearing of the alley ways between Penfold Way to Church Croft and Mallory Walk to Church Road. Whilst the pathways had been cleared in preparation, these appeared to have been missed by CwAC. The resident also raised the ongoing issue of parking at Egerton Walk. Cllr Buchanan commented there was a consistent theme of issues with CwAC. It was suggested a resident survey be undertaken and the Parish Council could then raise these directly with CwAC. It was suggested to request an officer from CwAC be provided with a list of issues. It is not within the remit of the Parish Council to clear roads and pathways but it reflects badly on the Parish Council. It would require an increase in the precept to undertake this work. A summary schedule of works required should be shared with the Head of CwAC. **ACTION:** Parish Council to meet / communicate with CwAC.

iii. Bus

A resident raised concerns with children not being permitted on a 4.10 pm bus due to no spaces. Refer item 8 Councillors update.

6. Field Update Update

Cllr Maughan provided an update stating there was less activity moving into winter. Progress was continuing with the outdoor gym equipment and perimeter fencing and contractors and funding was in

place. Cllr Buchanan requested permission for the Field Committee to investigate the purchase of a tractor and compare costs.

7. **Parish Councillors Updates**

Cllr Buchanan advised he had received letters from Liverpool FC and Zoey's Place Hospice acknowledging receipt of and thanking the Parish Council for the donations.

Cllr Willis stated the Oktoberfest went well and plans for the pensioners Christmas dinner was progressing. CHECK Public Liability for the hall.

Cllr Willis advised next year the early May bank holiday would be changed to Friday 2 May to coincide with VE Day.

Cllr Maughan commented that Oktoberfest was a great event but not so well as a fundraising event with a profit of around £500. Bob Hughes had donated £100 vouchers for use in the shop. An article will be included in Local Life.

Cllr Jones stated the issue of speeding on Moor Lane raised by a resident had been taken forward. PCSO McKeivitt has advised it is difficult to assess due to the twisty nature of the road. A SID is in place but does not record data. A local volunteer is required to record individual speed of vehicles.

PCSCO McKeivitt aims to be in Dodleston on Friday to review the ongoing parking issues outside the school. A number of surgeries are being held at Eccleston Village Hall in November with plans for other surgeries to be held in the hall at Pulford. Cllr Buchanan stated the Parish Council has previously offered the use of the Pavilion for surgeries. PCSO will be reminded of this offer.

It is difficult to monitor and clear mud on roads. It was noted Lester Lane was particularly bad. Cllr Jones stated it depended on the contract and the way roads were cleared. Cllr Maughan advised there was a legal requirement to clear roads to be safe. **ACTION:** Cllr Jones to write to farmers reminding them of their responsibilities relating to the clearing of roads each day.

Cllr Bowden advised she had spoken to CwAC regarding the Bus Survey and been given to dates for a meeting. This will allow resident issues to be taken forward. The Bus survey results will be published in the next edition of Local Life.

Cllr Bowden commented on the overgrown hedges and empty house opposite the school. Cllr Bowden advised she was continuing with welcome cards and wishes to have cards designed and printed off on behalf of The Parish Council. Cllr Kitchin advised some work had been undertaken on behalf of the Women's institute which could be recommended. **RESOLVED:** Councillors agreed to the purchase of freelance cards.

Cllr Bowden advised the installation of the outdoor gym equipment was scheduled for 2 December 2019.

Cllr Buchanan advised he was planning another football/VE celebration event in May 2020.

8. **Local Life Update**

Cllr Taylor advised the winter draft edition of Local Life had been completed and would be ready at the end of the week (15 November). The spring edition would be due in March 2020.

9. **Lengthsman Services**

Cllr Maughan advised the bus shelter roof in Dodleston needed to be cleared of moss. At the pond, the overflow pipe has been damaged. The pipe needs to be sleeved and concreted. The light fittings used for the Christmas trees need to be checked prior to light switch on.

10. **Planning Applications**

i. Cllr Kitchin read through all the application and approvals. There had been two approvals and one amendment. There was no comment by the Parish Council.

ii. Wrexham Road Development

There was no further update.

11. Finance

i) To approve income and expenditure since 4 September 2019

RESOLVED: Councillors approved all income and expenditure from 4 September to 1 November 2019

ii) To agree forecasted outturn for 2019/20

RESOLVED: Councillors agreed the forecasted outturn for 2019/20

iii. Outcome of External Audit 2018/19

The Clerk advised Councillors the External Audit of the Annual Return 2018/19 had been approved without comment.

12. Santander – PC Bankers

Cllr Buchanan advised that The Handelsbanken bank was not feasible at a cost of £750 per year for their banking service. According to the Best Bankers in the UK survey, Santander was ranked second for online banking. The Parish Council needs to check the process in place at Santander and determine if changes can be made to allow bank transfers. This will require a change to Standing Orders to ensure appropriate approvals and audit trail is in place. **ACTION:** The Clerk to contact Santander to discuss changing arrangements / process for the Parish Council.

13. Christmas Trees

Cllr Buchanan requested the purchase of four Christmas Trees for the village. Two 17- 20ft and two 15ft trees. **RESOLVED:** Councillors agreed to the purchase of the Christmas Trees. Councillors discussed the Christmas tree switch lighting. **RESOLVED:** Councillors agreed for this to be held on 7 December 2019 at 5pm outside St Marys' Church.

14. Dates of 2020 Parish Council Meeting

Councillors approved the following dates for next year's meeting:

13 January

9 March

11 May (including AGM)

13 July

14 September

9 November

15. Correspondence

i. St Mary's Church – Support towards cost of annual maintenance of Church Clock.

The Clerk advised Councillors a letter had been received from the church seeking support towards the costs of the annual maintenance of the Church clock. **RESOLVED:** Councillors agreed to a donation of £200 towards the maintenance costs of the Church clock.

ii. Invitation to attend Remembrance Day Service

The Clerk advised Councillors an invitation had been received from St Mary's Church for Councillors to attend the Remembrance Day Service. **RESOLVED:** Councillors agreed to Cllr Taylor to attend on behalf of the Parish Council,