

Dodleston Parish Council
Ordinary Meeting of the Parish Council
Monday 13 July 2020 - 7.30 pm Virtual Meeting

MINUTES

Chairman Mike Maughan
Councillors Paul Buchanan, Richard Kitchin, Chris Ward, Welna Bowden, Mike Dix, Carl Willis, Roger Taylor
Clerk Kate Lloyd

1. Apologies for absence

Cllr Mark Williams
Cllr Rachel Jones

2. Procedural matters

- i) Declaration of interests
Cllr Maughan declared an interest in planning item 14.
- ii) To agree the minutes of the Ordinary Parish Council Meeting held on 11 May 2020. Amendments were made to item 5 paragraph 2 and the action in item 13 regarding the review of speed deleted.
RESOLVED: Councillors approved the minutes as a correct record of the Ordinary Meeting of the Parish Council held on 11 May 2020.

3. ii) Actions from last Meeting

Actions and matters arising from the meeting held on 11 May 2020 were discussed:

Item	Action	Responsible	Update
Public Speaking Time 5i Chicken Sheds – odour issues / concerns	To share concerns on the chicken sheds odour / issues with The Dodd's To speak with Emma Preston to establish The EA complaints process Emails and letter with covering note to be sent to Cllr Williams.	Cllr Taylor Cllr Maughan	Cllr Taylor advised concerns on the chicken shed odour / issues have been shared with the Dodds. Cllr Maughan confirmed the EA complaints process had been share CwAC and emails and letters forwarded to Cllr Williams
7. Field update	To explore plans with CwAC for a Community Hub to be located on The Parish Field	Cllr Maughan, Cllr Buchanan, Cllr Williams	Cllr Maughan confirmed plans have been shared with CwAC and there has been feed back and contacts. Some further information on planning has been provided and will require review and further work.
8. Parish Councillors update	Chicken sheds - Emails to all		-
9. Local Life	To check with the printers on their availability to print a Lock down edition of Local Life.	Cllr Taylor	Completed
11. Rail Network / PROW	To forward emails sent to Rail Network to Cllr Williams to take forward	Cllr Maughan	Cllr Maughan confirmed this has been shared with Rail Network and details forwarded to Cllr Williams.
13. Community Speeding	To approach PCSO McKevitt to request the loan a of speed gun.	Cllr Maughan	Cllr Maughan advised he had approached Cheshire Police about the loan of a speed

Project	To undertake own survey, collect data and speed with the speeding training officer about the costs of CIDs.	Cllr Bowden	gun. No feedback has been received. Refer to item 12
15 vii Finance FCPR Section 10	To draft a vexation complaints procedure relating to how to deal with people acting unreasonably	Cllr Dix	O/S

4. Village Police Report

PCSO McKevitt was not in attendance and there was no Village Police Report available.

5. Public Speaking Time

i. Roundabouts / projects

A resident shared a PDF document with Councillors, via Councillor Maughan, which was a condensed presentation made to Meadow Foods. He advised a Community Interest Group had been set up three years ago to support the Supertrees project. The group is now looking at other projects in and around Chester. One project Meadow Foods wishes to is the roundabout, to provide an awareness of the business whilst positively contributing to the community. A brainstorming session has been held as to various projects to undertake, such as Active Travel linking Dogleston with Chester and introducing local wildlife species and highlighting the hare population. Mock ups on the PDF of the potential use for the space; improving the biodiversity / meadows, structures being aesthetically pleasing and creating a directional point to Meadow Foods. The group have an artist in mind and whilst at its very early stages is moving rapidly.

A key element is to make sure there is strong community collaboration. It also provides a way to work with the local authority and engage with farmers (hare population and wider conservation). A hare trail could be located along land owned by CwAC / cycle route which is overgrown and would be an initial regeneration of the space. A budget has been agreed with Meadow Foods to deliver at least one of the projects with services in kind from CwAC (Wildlife).

The resident is seeking feedback from the Parish Council as to its views and any improvements or ideas not included. Cllr Buchanan stated the presentation looked great and asked if the group had spoken with Highways and also suggested CCTV on the roundabout. The resident stated that CwAC had been contacted and a Senior Manager from Highways had agreed in principle although consideration has to be given as to who would own the structures and be responsible for their maintenance. Chevrons in place will also need to be lowered. The resident believes there is CCTV out from Meadow Foods but this may not extend to the roundabout. This will be taken forward with Meadow Foods and regulations on this may need to be considered. Cllr Bowden advised thoughts on improvements to the roundabout have been ongoing for the past 18 months. Eco communities may help with a cycle route. Cllr Maughan asked what involvement is sought from the Parish Council. The resident advised supplementary funding possibly through fundraising. Meadow Foods have four sites across the country and allocate £10k for each community. Dogleston has received this to support the outdoor gym equipment. However, a further £3k is being provided for the roundabout. The resident is speaking with Cllr Mark Williams about potential funding from members' budget. Cllr Maughan requested the resident to keep the Parish Council informed as project(s) develop.

ii) Fibre Broadband – Balderton

A resident from Balderton advised Councillors that an application has been made to Open Reach for fibre broadband connection in Balderton. Properties have been canvassed asking whether or not they wished to have fibre. Of 39 properties, 21 wish to proceed. The initial cost is in the region of £56k with grant funding available for £40k. The next stage of the process is to firm up costing with a surveyor undertaking a survey of the area which would take 4 – 6 weeks to complete. The resident asked if the Parish Council was aware of any other funding available.

Grant funding is available to install broadband where needed or where it is not cost viable for Open Reach to install. Cllr Kitchin advised that £3.5k of funding is available for each businesses and £1.5k for each domestic property. The resident advised properties on Common Lane are tenanted and not interested. In conversation with Chester Lakes they would be interested although there would be additional costs due to the distance from the road. Cllr Maughan suggested campaigning for support. Cllr Maughan asked for the resident to qualify the funding gap and the Parish Council could then give consideration. Cllr Ward suggested contacting Countryside Alliance as a possible source of funding or for their support. Cllr Bowden questioned whether or

not Dodleston had fibre broadband. It was confirmed that Dodleston did have fibre broadband although there were different levels.

6. Play Your Part to Thrive

Cllr Bowden advised that following The Play Your Part Conference in February there was a promise for the Parish Council to take part in the Bus Survey review. There are still ambitions for a CRM system but this has not been progressed forward. They will contact Cheshire Association of Local Councils (CHALC). This system will enable Parish Councils to contact and raise issues with CwaC.

7. Field Update

Update

Cllr Maughan advised the pathway is now in place on the field. Cllr Kitchen advised the path material appeared to be a little softer in places although this may just be the way it is. Cllr Bowden advised that one part of the path near the mound has a crack in it which will need to be monitored.

8. Parish Councillors Updates

Cllr Ward advised a light left on during the day in Church Croft has been reported to CwAC.

Cllr Bowden advised Councillors Paul Roberts has been appointed The Chair of the taskforce responsible for Bus review. In conversation he is now aware of the concerns of Dodleston. **ACTION:** Cllr Bowden to follow up so views of Dodleston are heard. The Bus Review is planned in July. Cllr Bowden is waiting for the next steps as the Parish Council is being consulted as part of being a stakeholder.

Cllr Willis raised the parking issue in St Mary's Road. With the T junction, on the right, residents are unable to park their vehicles outside their homes and a vehicle has recently vandalised and the damage reported to the Police. The two council owned houses at the end to the Road could lose part of their gardens to make it part of the road providing better access. Cllr Willis has spoken to the residents who would be happy for this to happen. Cllr Ward stated there could be an issue with funding / costs. Councillors shared a map of the area and there was a short discussion. **ACTION:** Cllr Ward to take forward with the relevant authorities. **ACTION:** Cllr Ward to meet with Cllr Willis to review the area and discuss options.

It was noted that the hedge on the left entrance in St Mary's Road has been removed.

9. Local Life Update

Cllr Taylor advised Councillors a list of local services is being drawn up. However, this currently includes non profit and commercial services and asked whether or not profit making organisation such as Yoga, Dance school should be charged. Cllr Ward asked what the purpose of the list was for and was advised it was to promote community and commercial groups within the Parish to newcomer in the village. Cllr Bowden suggested it should drive advertising in Local Life. Cllr Dix stated only community groups should be promoted although commercial groups could be included for a reasonable charge and the Parish Council has a Policy for this. **RESOLVED:** Councillors agreed that the listing should be for Community Groups only.

10. Lengthsman Services

Cllr Maughan advised a number of jobs have been undertaken by the lengthsman including: Spraying of pathways, cutting of hedges and repair of the bench in Lower Kinnerton.

The professional person is required to install the memorial benches on the field.

11. Network Rail / PROW

Cllr Maughan advised there was no update. However, there were plans to put a system in place to keep people safe but this does not exist. The signs are up and the paths remain closed. Cllr Bowden advised the pathway at Common Lane to Saltney is very overgrown. Cllr Ward stated that some time ago, Saltney Town Council had an idea to create a Linear Park. Cllr Bowden suggested contacting the Ramblers Association to make a voice.

12. Community Speed Project

Cllr Bowden advised that there was a training meeting being held in the week. Speed devices would be used in areas marked as prone to speeding.

13. History Group – Calendars

Cllr Maughan advised Councillors the History Group is looking to produce a calendar and wishes to share the risk and rewards with The Parish Council. Printing costs for 400 (14 months) calendars at £5 each would

provide a profit of £370 each. 351 calendars would need to be sold to breakeven. The Parish Council would pay all invoices as it is able to reclaim the VAT. Cllr Bowden suggested reviewing the format of the calendar making them wall mounted.

For the design and print of A4 doubled sided wire bound calendar:

200 copies - £ 662 net

300 copies - £ 908 net

400 copies - £1,154 net

Councillors questioned how fixed the History Group were on price. Confirmation as to the agreement to the calendars is required by the end of July. **RESOVLED:** Councillors agreed for Cllr Maughan and Cllr Buchanan to make the decision on behalf of the Parish Council as to whether or not to proceed.

14. Planning Applications

i. Cllr Kitchin read through all the application and approvals. There is the new nursery development of a new business (Landscaping) by Chester Lakes). The only concern is the retention of a Welfare Unit - static caravan.

There is a new farm access on to Lache Lane. There are a significant number of agricultural accesses on the road. Cllr Buchanan stated this was dangerous having witnessed two major accidents and that the Parish Council should object. There was the suggestion of reducing the speed on the road. Cllr Dix stated the new entrance could be granted if other accesses were closed. **ACTION:** Cllr Kitchin to request they close the original access and consider reducing the speed limit on the road.

There has been an application for an LDC – Lawful Development Certificate for Willows Cottage, Rose Farm. Cllr Buchanan stated this has a one bedroom dwelling since 1999 and should be objected to. Councillors discussed the application and Cllr Bowden suggested the Parish Council object on the basis of creating precedence. Cllr Kitchin advised the consultation period in which to comment had passed but The Parish Council could still submit a response. **ACTION:** Cllr Buchanan to object on behalf of The Parish Council passing his response to Cllr Maughan to review prior to submission.

ii. Chicken Sheds

Cllr Bowden questioned what had happened to the access gate. Cllr Maughan advised this has been removed so works as part of the original plan can be completed.

15. Finance

i) To approve income and expenditure since 4 May to 5 July 2020.

RESOLVED: Councillors approved all income and expenditure from 4 May to 5 July 2020.

ii) To agree and approve the outturn for 2020/21

RESOLVED: Councillors agreed and approved the outturn for 2020/21

The Clerk advised Councillors that the annual return 2019/20 had been signed off without comment by the internal auditors.

16. Correspondence

i. Covered within Public Speaking – refer to item 4ii.

17. AOB

i. Cllr Willis suggested there should be some type of publicity / event to recognise all the people who have supported residents in the Parish. Cllr Bowden suggested an opening event for the pathway and outdoor gym equipment and as a thank you to Meadow Foods and FCC. There were suggestions of an evening event in the Village Hall or a BBQ on the field. Cllr Kitchin stated that some of the people / organisations we wished to thank may be reluctant to come out. It was suggested the event be held in January / February and recognise groups such as The History Group.

ii. Cllr Kitchin advised the email addresses for the Parish Council were not working. **ACTION:** All Councillors to submit their preferred email addresses to Cllr Kitchin. **ACTION:** Local Life and the Parish Council website to be updated with any revised email addresses.