

Dodleston Parish Council
Ordinary Meeting of the Parish Council
Monday 14 September 2020 - 7.00 pm Virtual Meeting

MINUTES

Chairman Mike Maughan
Councillors Paul Buchanan, Richard Kitchen, Chris Ward, Welna Bowden, Carl Willis,

Clerk Kate Lloyd

Members of the Public One

1. Apologies for absence

Cllr Mark Williams
 Cllr Rachel Jones
 Cll Mike Dix
 Cllr Roger Taylor

2. Procedural matters

i) Declaration of interests
 There were no declarations of interest

ii) To agree the minutes of the Ordinary Parish Council Meeting held on 13 July 2020. **RESOLVED:**
 Councillors approved the minutes as a correct record of the Ordinary Meeting of the Parish Council held on 13 July 2020.

3. ii) Actions from last Meeting

Actions and matters arising from the meeting held on 13 July 2020 were discussed:

Item	Action	Responsible	Update
May 20 meeting 15 vii Finance FCPR Section 10	To draft a vexation complaints procedure relating to how to deal with people acting unreasonably	Cllr Dix	Completed
8. Parish Councillors Update Bus Review	To follow up to ensure Dodleston's views are heard To take forward with the relevant authorities.	Cllr Bowden Cllr Ward	Refer to Councillors update. Item 8
St Mary's Road – Parking issue	To meet up to review the area and discuss options	Cllr Ward & Cllr Willis	Refer to Councillors update. Item 8
14. Planning Applications New farm access on Lache Lane Lawful Development Certificate – LDC Willow's Cottage , Rose Farm	Cllr Kitchen to request they close the original access and consider reducing the speed limit on the road. To object on behalf of The Parish Council passing his response to Cllr Maughan to review prior to submission	Cllr Kitchen Cllr Buchanan	Completed – Refer to Planning Applications. Item 14 Completed - Refer to Planning Applications. Item 14
17. AOB			

Email addresses	To submit revised email addresses to Councillor Kitchin	All Councillors	Completed
	To update email addresses in Local Life and Parish Council website	Cllr Taylor Cllr Kitchin	To be completed in the next edition of Local Life.

4. **Village Police Report**

PCSO McKevitt was not in attendance and there was no Village Police Report available.

5. **Public Speaking Time**

i. Staycations

A resident advised Councillors she was contemplating applying for planning permission to convert sheds in to Staycations and asked if the Parish Council had any Policy / thoughts on this. Cllr Maughan advised there was no general policy on staycations. However, the Parish Council has been supportive in the past on anything which adds to the village. The resident also commented that one of sheds have been used for bee equipment. The resident has yet to decide on whether or not to proceed. However, if so, it would be for the summer of 2021. Cllr Buchanan advised the resident to submit their application in early due to delays in processing applications.

6. **Play your Part to Thrive Plan – CwAC**

No further update

7. **Field Update**

No further update.

8. **Parish Councillors Updates**

Cllr Ward advised he had contacted John Barns (CwAC Highways) regarding markings of the H bars. Cllr Buchanan stated he was extremely disappointed with the response from CwAC concerning Lloyd's delivery vehicles damaging the grass verges. Cllr Ward will take this forward. The issue with St Mary's Road was outstanding. However, Cllr Ward and Cllr Willis agreed to meet on Thursday 17 September at 5.30pm to review the area and consider options.

Cllr Bowden advised the training for the Community Speed Project (CSP) continues to be postponed. A possible solution being considered is through a training manual being delivered with the CID. Cheshire Police has contacted Cllr Bowden and Cllr Maughan to report speeding. Cllr Bowen advised she had spotted the safety camera speeding Enforcement vehicle in Pulford. She spoke to the person manning the speeding camera and obtained an email address for the person in charge of the vehicles at Cheshire Police and will pursue this. Cllr Bowden received an email from a resident who had been able to undertake speed monitoring due to shielding at home. The resident had undertaken speed monitoring this afternoon, by the 30 mph restriction on the Welsh / English boundary in Lower Kinnerton. There was one activation at 40mph with all the other below the speed limit. The resident will undertake future speed monitoring and Cllr Bowden will provide her with dates of Council meetings. Cllr Maughan expressed his surprise with the speed monitoring results and Cllr Buchanan suggested speed monitoring needed to coincide with Air bus shift ending.

Cllr Bowden suggested potential money be set aside to fund CSP banners displaying notice about the project. Cllr Maughan thought this was an excellent idea. However, he suggested checking with Highways / Police to confirm banners on speeding can be in place. Cllr Buchanan advised advertising consent was required for banners displayed on the A483 for the firework event. **ACTION:** Cllr Bowden to follow up and report findings at the next meeting.

Cllr Bowden has been in contact with Steve Hughes regarding the roundabout. He confirmed the group has agreed in principle funding for the project with Meadow Foods. There have been discussions with the Council and even as they develop their new strategy, it will be 9 to 12 months before anything is in place. Sponsorship is likely to be the same as before. Soil quality testing has shown high levels of nitrogen which will not support the specific wild flowers. Plans are still in place to develop the roundabout and meeting will be arranged for the The Group and Meadow Foods. Cllr Maughan advised Cllr Williams had agreed in principle to provide funding of his ward funding towards this project.

Cllr Bowden advised the Bus Review is ongoing and there have been endless emails with CwAC. Cllr Bowden is struggling to get CwAC to listen to The Parish Council as CwAC's focus is on strategic issues. In December 2019, The Parish Council was led to believe it would have input into the Bus Review. The School bus did not arrive today and this has been taken forward with Steve Trainor at CwAC.

The Councillor information on the Parish Council notice board (sports field) is out of date. Cllr Bowden is happy to make a new one.

The Cheshire West Voluntary Action Award has been published with a December celebration. Cllr Bowden wishes to write a piece for the Parish Website and facebook page. This is to let the community know of the awards available. There are several categories of interest; Inspirational Leader of the Year, New Volunteer Group, Special Contribution to COVID 19. There will be a link to the nomination page so members of the community can nominate.

Cllr Bowden the next litter pick is planned for 27 September 2020. This is still allowed under Government guidelines. There was a discussion and Councillors agreed Sunday, 27 September at 10 am. A request will be made to CwAC for high visibility jackets and waste bags.

Cllr Bowden advised Councillors there is a national consultation on parking on pavements

Cllr Willis advised there were no events to report and the St Mary's Road issue is being taken forward.

Cllr Buchanan requested the purchase of Christmas Trees on the same basis as last year. Councillors agreed to this and agreed the date of 7 December 2020 for the set up. The Christmas Tree light switch on will coincide with the Church. An article will be included in Local Life.

Cllr Maughan advised Councillors he was still awaiting a response from The Environment Agency on the Chicken Shed. Cllr Maughan met with The Chester MP, Chris Matheson several weeks ago who now understands The Parish Council's concerns with future planning applications. Cllr Maughan will share any future information with him.

Several Councillors commented that the chicken shed odour had reduced and this may be due to a changing in bedding or operating. Cllr Bowden stated she had cycled past on the morning of Sunday 13 September from Gorstella to Dodleston and the odour was awful. Cllr Buchanan stated there had been very little odour for the past six to eight weeks. He also commented that the feed wagons were not following the planning conditions. The change in odour may be due to direction of the wind. **ACTION:** Cllr Buchanan to email a resident for their views on odour.

9. Local Life Update

Cllr Maughan read through an email sent by Cllr Taylor who was away on holiday. The next edition of Local Life is planned for mid November. Cllr Taylor will contact the usual contributors. An article on the calendars and Cllr Willis's piece on the life of Mrs Pearce will be included. Cllr Kitchen reminded that the email addresses and contact numbers need to be updated in Local Life. **ACTION:** Cllr Kitchen to forward updated email address and contact number to Cllr Taylor to be included in the next edition. It is hoped the memorial benches will be in situ by the end of September and an article will be included in Local Life.

Cllr Willis advised there have been a number of complaints and asked if these can be submitted to The Parish Council. Cllr Maughan advised that if any resident have an issue or concerns these need to be emailed or forwarded on to The Parish Council.

10. Lengthsman Services

Cllr Maughan advised a number of jobs have been undertaken by the lengthsman including: Clearing of pathways. The Church car park needs to be cleared of weeds. However, the sprayer cannot be located and appears to be missing. There was a brief discussion on this and Cllr Maughan advised it would have to be replaced if it was not found.

11. Network Rail / PROW

Cllr Maughan advised Network were undertaking work from 22 August to end of September except Sunday. Notification would be sent to letters but this did not happen. There is no further update.

12. Community Speed Project

Refer to Councillors update, Item 8

13. History Group – Calendars

Cllr Maughan advised Councillors the History Group has progressed with producing the calendar. These are now available to purchase from the shop at a cost of £5 per copy. 260 copies need to be sold to breakeven with any profit being shared equally with the History Group. There have been lots of pre orders.

14. Planning Applications

i. Cllr Kitchen provided an update on the Planning applications. The first related to a change of use to the Chicken Farm. The front of the site for building services just outside the gate was not included on the original planning application. Cllr Buchanan commented on the time of this application. Cllr Kitchen shared the plans with Councillors and there was a short discussion.

Cllr Kitchen commented on three actions from the last meeting. Cllr Kitchen submitted an objection to the farm access off Lache Lane. This has been approved by Highways. Cllr Kitchen reviewed the accident statistic for Wrexham Road and noted there have been two serious accidents in the past 5 years within two metres of the new access. Highways advised this had been passed and there was no additional traffic. The applicant is required to build a verge crossing to meet Highways standards and there is a ten metre step back which could be viewed an improvement.

Cllr Kitchen submitted a comment to CwAC Planning Department on the verge damage caused by the chicken farm feed vehicles. Reference will be made if there is an application to increase the capacity of the site as there will be a record of vehicles damaging the verge.

Cllr Buchanan advised he submitted an objection to Willow Cottage application for an LDC – Lawful Development Certificate on the basis of setting precedence. He has had meetings and telephone calls with a parishioner and met with a Planning Officer and Enforcement Officer. This is still being considered. **ACTION:** Cllr Buchanan to follow up with Planning.

The Clerk advised Cllr Kitchen there have been no notifications relating to the last three actions. **ACTION:** Cllr Kitchen to contact planning to request more timely notice on planning applications.

15. Finance

i) To approve income and expenditure since 6 July to 6 September 2020.

RESOLVED: Councillors approved all income and expenditure from 6 July to 6 September 2020.

Cllr Buchanan advised there were some income due from various Football / cricket clubs. The Clerk advised further funding is expect for CIL and will speak with a Locality Officer at CwAC. The Clerk confirmed that details of the NALC pay award had been received and arrears of pay will be calculated and paid at some stage.

ii) To agree and approve the outturn for 2020/21

RESOLVED: Councillors agreed and approved the outturn for 2020/21

iii. To note outcome of internal audit of The Annual Return 2019/20

The Clerk confirmed the internal audit of The Annual Return 2019/20 had been completed and approved without comment

iv. To note The Exercise of Public Rights

The Clerk advised Councillors The Exercise of Public Rights had been published (15 August to 23 September 2020). The Clerk advised an email had been received from a resident in Higher Kinnerton seeking a copy of the accounts for 2019/20. There was a brief discussion around this and the requirements under The Exercise of Public Rights. **ACTION:** The Clerk to respond by email, explaining the process and arrangements.

16. Correspondence

i. Email from Kurt Potempa concerning Lower Kinnerton issues.

Cllr Maughan raised the email from the resident in Lower Kinnerton which had been circulated to all Councillors. It is suggested that preference is given to Dodleston over Lower Kinnerton in terms of Services and that The Parish Council has not done enough. Cllr Maughan stated the issues were either not under the control / responsibly / finance of The Parish Council and apart from one point the Council had been supportive to address the issues including Cllr Bowden taking forward the Bus Review with CwAC and Cllr Jones dealing with The Environment Agency. Councillors discussed the issues with the Road, covering speeding, fencing and signage. It was agreed this was a matter for Highways.

The Parish Council understands the resident is no longer able to contact CwAC directly although the reasons for this are not known. The Parish Council wishes to know the reason(s) for this and stated that it cannot be a conduit. Councillors agreed for Cllr Maughan to reply to the email. **ACTION:** Councillor Maughan to reply to the email and ask the resident for the reason he is no longer able to contact CwAC directly. **ACTION:** Cllr Ward to contact Highways to request an assessment of the road in Lower Kinnerton by Moor Lane to be undertaken.

17. AOB

Councillor Maughan confirmed items could not be raised under AOB and that should Councillors wish to discuss any items these need to be forwarded for inclusion on the agenda.