

Dodleston Parish Council
Ordinary Meeting of the Parish Council
Monday 14 March 2022 – 7.00 Dodleston Village Hall

MINUTES

Chairman Mike Maughan
Councillors Paul Buchanan, Richard Kitchin, Mark Williams

Clerk Kate Lloyd

Members of the Public: Two

1. Apologies for absence

Cllr Mike Dix – work commitments
 Cllr Welna Bowden – work commitments
 Cllr Chris Ward
 Cllr Carl Willis
 Cllr Taylor – resigned

2. Procedural matters

i) **Declaration of interests**
 None

ii) To agree the minutes of the Ordinary Parish Council Meeting held on 9 November 2021 and 24 January 2022. An amendment was made to item 5 (change of name) for 9 November 2021 minutes. Amendments were made to change named persons to residents, Councillors initials to full names and correction to item 20 for 24 January 2022 minutes. **RESOLVED:** Councillors approved the minutes as a correct record of the Ordinary Parish Council Meeting held on 9 November 2021 and 24 January 2022.

3. i) Actions from last Meeting

Actions and matters arising from the meeting held on 24 January 2021 were discussed:

Item	Action	Responsible	Update
7. Councillors Update			
Keep Britain Tidy	To report on this	Cllr Bowden)
Food Bank	Article for Local Life	Cllr Bowden)
Bus Review	Update	Cllr Bowden)Refer to Councillor update item 8
Cold Caller	Update	Cllr Chris Ward)
)
7. Jan Meeting			
Highway Issues	Confirmation of outstanding issues : Results of speed survey Moor Lane Street Lighting , Dropped kerbs	Chris Ward	Cllr Maughan to send a letter via email to The Chief Executive of CWAC concerning the outstanding highways issues. Cllr Williams to be copied so he can forward it to the appropriate Director for action. Cllr Williams advised funding may be an issue. Cllr Williams agreed to

			forward the funding request form to The Clerk so the contribution towards the pond project can be completed.
8. Queens Jubilee Celebrations	Planning for this event	Cllr Maughan Cllr Buchanan	Refer to item8
10. Christmas Tree Lights 2022	Costs of replacing Christmas Lights	Cllr Maughan	Long term project – ongoing
Poppy Memorial	Costs of Large Poppy Memorials from British War Memorial Trust	Cllr Buchanan	Long term project – ongoing
Car Park Barrier	To purchase yellow barrier for Car Park	Cllr Maughan	The barrier for the Car Park has been ordered
12. Lengthsman Services	To check insurance with The Clerk	Cllr Buchanan	The Clerk confirmed insurance had been purchased for The Lengthsman Services
14. Chicken Shed	To continue with this work	Cllr Maughan	Refer to item 14
17. Planning	To contact planning to correct the application detailed as Dodleston Farm which should be Dodleston Hall Farm	Cllr Kitchen	Refer to item 19

4. Village Police Report

PCSO McKevitt was not in attendance and no Village Police report was available.

5. Public Speaking Time

i) Access

A resident raised concerns that before the start of the pandemic a form was being to CwAC requesting the lowering of the kerb in Church Croft and this has not been taken forward

ii) Memorial Bench

Cllr Maughan advised a resident has asked for the installation of a memorial bench in memory of their husband. A cheque has been received from the resident to cover the costs.

6. i Field Update

Cllr Buchanan provided an update on the field advising more cricket matches would be played throughout the week. There will be an increase in price for evening matches from £35 to £50 per match. The Angling Club will be using the field for casting practice at the end of March 2022. Cllr Buchanan advised Councillors the Grounds man is no longer able to provide cutting services for the field. There was a brief discussion and The Parish Council will explore professional services. Cllr Buchanan also advised Devafest may ask to use the field as a car park for its event this year. This will be on a commercial basis raising funds for The Parish Council.

ii Pond Development Update

Cllr Maughan advised National Lottery Funding is being pursued for the third time. Cllr Williams will forward a form for The Parish Council to request funding of £2k from his Councillors Fund towards this project.

7. i Parish Councillors Updates

Cllr Maughan read through an update from Cllr Bowden:

Litter Pick – The Great British Spring Clean(GBSC) #onebagdifference. The Annual Parish Spring Clean is scheduled for Lower Kinnerton on Saturday 2 April and Dodleston on Sunday 3 April. Cllr Taylor is the coordinator for the Lower Kinnerton litter pick. It will be the fifth year in a row that Dodleston, Lower Kinnerton, Gorstella and Balderton have taken part in this event. Information will be available on The Parish notice board. The Parish Council purchased litter picking equipment including High visibility vests which can be borrowed by volunteers who wish to do litter picking outside of this event.

Community Speeding Project

There has not been any speed watch during the winter due to the weather. This has now restarted with a few sessions already taken place. There are three new volunteers but more are required to spread the workload. Cllr Bowden has been in touch with Cllr Kitchin who is exploring the signage for both Dodleston and Lower Kinnerton area. A business case is being brought together for Speed Information Devices similar to those in Rossett (smile/unsmiling faces displaying actual speed).

Food Bank

The Parish received a certificate of recognition to celebrate support for the West Cheshire Food Bank. In 2021, The Parish donated 656.77kg of food and supported 51 people with food parcels throughout the year. There are plans for a Food Bank talk via the WI. There was a delivery to the Foodbank in February for 40.5kg and 66.46kg in March.

Easter Egg Campaign

The Parish Council took part in last year's Easter egg collection, with all donations made to the Food Bank. These were provided to children of families using the Food Bank who would otherwise have gone without. Cllr Bowden would like to beat last year's donation of 55 Easter eggs. The Easter Egg Campaign has started and will run till the week before Easter. **RESOLVED:** Councillors agreed to donate £100 to purchase Easter eggs for the Food bank.

Cllr Buchanan read through an update provided by Cllr Ward.

FOI Network Rails

The FOI request submitted to Network Rail on the local level crossing has been returned as being too wide of scope. Network Rail has requested this be resubmitted with a narrower scope and circulated to the community.

Cold Callers

Trading Standards have advised a "no cold calling" zone is currently inappropriate for Dodleston but seeking advice from Cheshire Police on a community awareness message.

8. Queen's Jubilee Celebrations

Cllr Buchanan advised Councillors a meeting is being held next week with himself, Cllr Maughan, several members of The Public and the Women's' Institute to discuss plans for the Queen's Jubilee Celebrations. An article will be published in Local Life on the plans for this event.

9. Red Lion Public House - Community Concerns

Cllr Maughan advised Councillors that following concerns from residents several Councillors had met and a draft questionnaire seeking residents views, likes/ dislike and comments on The Red Lion Public House had been produced. Cllr Kitchin stated Cllr Willis in previous minutes had raised the question of anonymity and whether or not responses should be anonymous. It was agreed the responses to the Parish Council should not be anonymous to validate responses but representation to the Brewery would be anonymous. Cllr Kitchin suggested gender information should be captured. Cllr Kitchin also confirmed there should be a question around how well The Red Lion engages with other community groups. Cllr Maughan thought the questionnaire was fairly balanced. For GDPR purposes it will state the reasons why the data is being collected.

10. Car Park Barrier

Cllr Maughan confirmed that the barrier for the Car Park has been ordered. This will prevent cars parking across the access. The invoice will be sent to The Clerk.

11. Local Life

Cllr Maughan advised Councillors the latest Local Life newsletter has gone to press. There had been issues with an article which has led to the resignation of Cllr Taylor as a Councillor and Editor of Local Life. Cllr Maughan wished to thank Cllr Taylor for his efforts with Local Life and for his contribution to The Parish Council.

12. Lengths man Services

Cllr Maughan advised Councillors he had received a report from a resident that the notice board located opposite the Caravan Park had collapsed. He also advised that the overall condition of the other notice boards were in a poor state and questioned whether these should be repaired or replaced. The Lengths man reported the notice boards required urgent maintenance and provided an estimate of the time and materials for this. Cllr Buchanan asked whether or not the Rough Hill notice board should be replaced or not. There was a suggestion of a notice board for Wrexham Road Development. Cllr Maughan advised Highways permission would be needed for the notice board to be in situ at the bus stop. **RESOLVED:** Councillors agreed not to replace the Rough Hill notice board. **RESOLVED:** Councillors agreed to repair the other notice boards and not to change the old name of Dodleston and District Parish Council due to costs.

The Lengths man advised Councillors that the bench in front of the notice board opposite the Red Lion Public House needs repairing. Cllr Maughan advised that the memorial bench needed washing and not treatment and the picnic bench was in need of repair.

13. Insurance 22/23

The Clerk advised Councillors the insurance broker Norris and Fisher were no longer providing Insurance for Parish Councils. The Clerk has requested quotes from a number of insurance companies including Zurich, BHIB Ltd and Forum and is still waiting final quotes. The insurance is due for renewal on 1 April 2022. The Clerk requested the decision for this be delegated to Cllr Buchanan. **RESOLVED:** Councillors agreed for the decision to be delegated to Cllr Buchanan. **ACTION:** The Clerk to provide details of the quotes received to Cllr Buchanan for decision on which provider to use.

14. Chicken Sheds

Cllr Maughan advised Councillors solar panels have been added to the chicken sheds roof as per planning permission.

15. Village Hall

Cllr Buchan advised Councillors a meeting had been held the previous week with members of Dodleston Village Foundation (DVF) and local resident to discuss what should be done with the Village Hall. It was agreed that the Village Hall should be kept and draw up ideas on improving facilities using funds from the Community Infrastructure Levy (CIL). The preschool would be moved to a new facility located on the Parish field and ideas on what was needed would be sought. Cllr Maughan advised he had received a couple of queries from residents from the Wrexham Road Development about the precept contribution. Cllr Buchanan stated an article on the Village Hall would be included in Local Life.

16. Community Speeding Project

Refer to item 7i Councillors update

17. PROW

Cllr Maughan advised Councillors there were a few issues noted from the last meeting and that the sheep and electric fence have now been removed.

18. Train Crossing Changes

No update

19. Planning Applications

Cllr Kitchen advised there have been no planning applications since the last meeting.

Cllr Kitchen advised Councillors a Public Consultation meeting on The Solar Farm is being held at St Mary's Centre on 22 March 2022. Cllr Maughan commented that the Parish Council should make representation and contact separately. **ACTION:** Cllr Kitchen will attend depending on work commitments. In the event his not available, Cllr Maughan will attend on behalf of The Parish Council instead.

20. Finance

i To approve income and expenditure from 15 January to 8 March 2022.

RESOLVED: Councillors approved all income and expenditure from 15 January to 8 March 2022.

ii To agree the outturn for 2021/22

RESOLVED: Councillors approved the outturn for 2021/22

iii. To confirm the donation towards The Church Clock

RESOLVED: Councillors agreed a donation of £200 towards the maintenance of The Church Clock

iv. To note Pension Regulator re-enrolment

The Clerk advised Councillors The Pension Regulator re-enrolment is due by the end of September 2022.

21. Correspondence

Boundary Review 2023 – Secondary Consultation

The Clerk advised Councillors that the Boundary Review 2023 – Secondary Consultation is being undertaken. Information has been forwarded to Councillors.

Ukraine Appeal

Cllr Buchanan advised Councillors lots of people were providing aid to the Ukraine and asked whether or not the Parish Council would provide support via refreshments for the volunteers. **RESOLVED:** Councillors agreed to £100 for refreshments for volunteers. **ACTION:** Cllr Buchanan to arrange via The Village Shop

Climate Change Summit

Cllr Maughan advised he had been contacted by a member of The Parish about Climate Change Summit who wished to share details with The Parish Council.

Councillor Vacancy

Cllr Maughan advised the casual vacancy will be advertised.