

**Dodleston Parish Council
Ordinary Meeting of the Parish Council
Monday 7 November 2016 - 7.30pm Dodleston Village Hall**

MINUTES

Chairman Mike Maughan
Councillors Paul Buchanan, Richard Kitchin, Mike Dix, Roger Taylor, Chris Ward, Rachel Jones, Karen Tilston, Cllr Richard Ward , Mark Williams

Clerk Kate Lloyd

Also present: 10 members of the public

1. Apologies for absence

None

2. Procedural matters

- i) Declaration of interests
Cllr Dix declared an interest in all planning matters (item 12).
- ii) To agree the minutes of the Ordinary Parish Council Meeting held on the 5 September 2016.
RESOLVED: The Chairman signed the minutes as a correct record of the Ordinary Parish Council Meeting held on 5 September 2016.

- 2a. Due to the number of members of public in attendance to discuss item 12 - Poultry Farm, Cllr Maughan proposed to bring this item forward.

Poultry Farm - update

Councillor Maughan provided an update and advised that in November 2014 the general consensus of the Community was against the proposed Poultry Farm's location. An application was submitted and refused and an appeal lodged. The Hearing is set for 22 November 2016 at Wyvern House Winsford at 10 am, although the Parish Council is seeking to change this to the Village Hall, Dodleston. Councillor Maughan advised that anyone unable to attend should submit their objection in writing or confirm that the Parish Council represents their views. Objections can only be on a planning basis. There was a general discussion on concerns including the close proximity of the Turkey farm, volume of and the policing of Lorries approaching the farm from one direction. A member of the public provided blank copies of a letter which residents could submit. Councillor Maughan advised the decision process could take several months.

A member of the public raised the issue of the speed limit between Gorstella and Dodleston. Cllr Buchanan suggested the use of speed guns to assess and monitor this.

3. Actions from last Meeting

- i) Actions and matters arising from the meeting held on 5 September 2016 were discussed

Item	Action	Responsible	Update
Previous Actions: 5i Dropped Kerbs 11 Councillors Update	CWAC to be contacted to progress this forward CWAC highways to be contacted concerning damaged road sign at Brick Road	Cllr Williams Cllr Taylor	O/S Cllr Taylor advised the damaged give way sign was now missing. Cllr Taylor to report this to Highways.
New Actions: 8ii / iii Charging Policy / PayPal	Meet to discuss / agree Charging Policy and PayPal. Document to be shared at the next	Cllr Dix, Cllr Richard	Cllr Dix confirmed that the meeting had taken place. The process is

Transactions / Transfer and Reconciliation iv. 3rd Party Commercial Use of field	meeting for review and agreement. Sports Committee to meet and formalise Sporting Events Policy and agree wording of signage	Ward , The Clerk Sports Committee	being documented. The Charging policy is being formalised for review at the next meeting,
12i Planning Applications Balderton Saw Mills	CWAC Planner to be contacted for further information concerning continuation of use	Cllr Richard Kitchin	Cllr Kitchen confirmed this is was not a planning matter - Completed
13 iv Retention of Records	Quotes to be obtained for the cost of securing documents with a Solicitor	The Clerk	The Clerk reported that numerous firms of Solicitors had been contacted concerning the annual cost for securing documents on behalf of the Parish Council. None were able to provide this service.

4i/ii Monthly Police Report / PC Tom Norton

There was no village report available.

5. Public Speaking Time

A resident raised concern over the Bus Service advising that Flintshire County Council will not subsidise the Service and the DB1 Bus Service is being reviewed in March 2017. A meeting regarding the Bus Service is being held on the 11 November in Higher Kinnerton between 5:30 pm and 7:30. There was a suggestion for a Community Mini Bus which will require the support of the Parish Council.

6. Speed Limit – Lache Lane

Cllr Chris Ward provided an update and advised six people have been injured in accidents in the past three years. In the last year there has been one due to drink driving. Road traffic is likely to increase with the development at Decoy Farm for 24 live / business units.

7. Amenities Site Entrance - Saltney – Sandy Lane / Boundary Lane

Covered in Action list (Above)

8i. Field Update

Cllr Maughan provided an update and confirmed power to the Pavilion and CCTV is connected. Maintenance of the field including grass cutting continues.

Three cricket teams have had use of the pitch this season and this will increase to four next year. The School is using the field instead of Dodleston Village Foundation field. Increase security and safety a camera is required for the kissing gate entrance and pond. External power supply will be required. **ACTION:** The Clerk to check the CCTV is insured.

Cllr Richard Kitchin raised the issue around commemorative benches advising that Cheshire West and Chester Policy (CWACO is that they should be uniform and manageable and for a period of ten years. **RESOLVED:** Councillors agreed for this to be considered at the next meeting. **ACTION:** The Clerk to place this as an agenda item.

Cllr Dix commented on the Community Bus and suggested a number of groups would have use of it. Should the Parish Council agree to this principle, it could be considered further. Cllr Buchanan raised the question of possible grant or subsidies. Cllr Dix mentioned training and that demand for a minibus could be assessed through Local Life. Cllr Kitchin advised the School would be interested in the use of a mini bus as the cost of transport to Secondary School for parents is £800 per child. **RESOLVED:** Councillors agreed for Cllr Taylor and Cllr Dix to explore the possibility of the mini bus and review how other communities minibus service operates.

10. Local Life

Cllr Taylor provided an update and advised the deadline for articles for the Autumn edition is 25 November 2016. Articles should be submitted with contact details. There are five new adverts for the next edition. The Parish Council is to invoice advertisers directly. Articles for this edition will include Bus Timetable, mobile library, Santa's Rocket, Christmas Tree, Field update, Firework event and the Local Development and Boundary changes for Parliamentary Seat.

11. Lengths man Services

Councillor Maughan provided an update and advised work had been undertaken including moving the dog bin by the kissing gate entrance.

12i. Planning Applications

Cllr Kitchin advised on the planning applications since the last meeting. There were two approvals for minor extensions. There were no comments by the Parish Council.

13. Finance

i. To approve income and expenditure since 4 September 10 July 2016

ii. To agree the Outturn for 2016/17.

Due to the Clerk's injury no Finance documentation for items 1 & 11 was available. **RESOLVED:** Councillors agreed to defer items i & ii till the next Ordinary Parish Council meeting.

iii. Quotes for securing important documents

The Clerk reported that numerous firms of Solicitors had been contacted concerning the annual cost for securing documents on behalf of the Parish Council. None were able to provide this service.

iv) New Homes Bonus – Request for return of interest update.

Cllr Maughan advised a letter had been received from CWAC confirmed the loan has been written off. The interest was never linked to the arrangement and it was not appropriate to return interest payments.

14. Bonfire Event 2016

Cllr Buchan provided an update and confirmed record attendance with approximately 4,000 people. Receipts were approx £14,700 with costs of £5,500 and profit in the region of £9,000. There were issues with exiting the field parking and this will be organised differently for any future event. The Firework display was delayed by 15 minutes to ensure everyone had a view. Cllr Buchanan gave thanks to Handbridge 30 Christian Group Volunteers "Finyard 53" who volunteered and cleared the grounds the next morning. **ACTION:** Cllr Buchanan to send a letter of thanks to the group.

15. Christmas Trees

Cllr Maughan proposed a Christmas Tree for Lower Kinnerton, The Church and Penfold Way. One is being donated by a Dodleston resident and another from a resident in. Cllr Maughan suggested a power box fitted to a lamp post in Penfold Way. **RESOLVED:** Councillors agreed for the funding of the power box for Penfold Way. **ACTION:** The Clerk to obtain quotes for the installation cost. **ACTION:** Cllr Jones to organise the Women's' Institute (WI) Carol singing on 3 December 2016 for the official light switch on.

16. Wrexham Road Development

Cllr Maughan provided an update and advised a presentation at Lache Lane Community Centre had recently taken place concerning the Wrexham Road Development, Approximately 1500 homes new homes will be part of part of the Parish. No application has been submitted but may be in December 2016. **RESOLVED:** Councillors agreed for this item to be discussed at the next meeting. **ACTION:** Clerk the place this as an agenda item for the next meeting.

17. Boundary Change

Cllr Maughan advised there is a Government Review of Parliamentary seat boundaries. There is a proposal for a small change to Chester Village areas with the Parish of Dodleston and Huntington to be within the Eddisbury seat. Residents can write in response to the proposal. The deadline for submission is 5 December 2016. Details about the proposed Boundary change have been displayed on the Parish Facebook page.

18. Dates for Next Year's Meeting 2017.

RESOLVED: Councillors agreed the dates of the Ordinary Parish Council meeting:

9th January

13th March

15th May (Annual General Meeting)

10th July

11th September

13th November

19. **Correspondence**

i. St Mary's Clock – Request to Fund clock maintenance.

The Church has submitted an invoice from Smith's of Derby for the maintenance for clock. **RESOLVED:** Councillors agreed to pay for the maintenance work on the Church clock. However, a revised invoice is required to enable the Parish Council to reclaim the VAT. **ACTION:** The Clerk to confirm with the Church that the Parish Council will pay for the maintenance charge. The Clerk to contact Smith's of Derby for a revised invoice address to the Parish Council.

ii) Dodleston Pre School Nursery – Request for Funding

A request has been received requesting funding. Councillors considered this and wished to know if it was to be used for staffing or a project. **ACTION:** The Parish Council to approach the Nursery to enquire about their ongoing requirements.

iii) Flintshire County Council – Local Development Plan Consultation

The Clerk confirmed a letter has been received to advise the Parish Council of this Consultation.

iv) Remembrance Day Service

The service is taking place at St Mary's Church on Sunday 13 November 2016. The Parish Council will be represented by Cllr Chris Ward and Cllr Richard Ward. **RESOLVED:** Councillors agreed to make a £100 donation to The Help For Heroes Fund and The Royal British Legion.