

# Dodleston Parish Council

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**NOTICE IS HEREBY GIVEN** that the Ordinary Meeting of Dodleston Parish Council will be held at Dodleston Village Hall at 7.30 pm on Monday 15 January 2024 and Members are hereby summoned to attend for the purpose of transacting the following business.

K L Lloyd

Signed by:  
Kathryn Lloyd CPFA  
The Clerk & RFO

Date of issue: 8 January 2024

## A G E N D A

### **FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018**

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place. Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is not permitted without the Council's prior (written) consent in accordance with Standing Order 1(h).

#### **1. Chairman's Welcome**

- a) Chairman's engagements

#### **2. Apologies for absence**

To receive apologies for absence and to approve reasons for absence if requested in writing by a councillor.

#### **3. Police Report**

- a) To receive the local Police report

#### **4. Cheshire Council Report**

To receive a report from Cheshire West & Chester Councillor Mark Williams

#### **5. Public Participation**

In accordance with Standing Orders 1(d) members of the public may make representations, answer questions, and give evidence in respect of the business on the agenda. This does not include matters relating to the council's administration. Should anyone wish to discuss business which is not included on the agenda please write to the Clerk who will make arrangements for appropriate action.

#### **6. Minutes**

- a) To CONSIDER and APPROVE the minutes from a Parish Council meeting held on 14 November 2023 (appendix 6a)

*NOTE: In accordance with Standing Order number 9(b) draft minutes served on councillors shall be taken as read. There shall be no discussion about the draft minutes except in relation to their accuracy.*

## 7. Disclosure of Pecuniary Interests, Bias, and Pre-determination

In accordance with Section 29 of the Localism Act 2011 Members are personally responsible for deciding whether they should disclose an interest at this meeting. Where a matter arises at a meeting which directly relates to a Member's Disclosable Pecuniary Interests they must disclose the interest, not participate in any discussion nor vote on the matter and must not remain in the room unless they have been granted a dispensation. If it is a 'sensitive interest,' Members do not have to disclose the nature of the interest, just that they have an interest. (Please refer to Council's Code of Conduct – Standing Order 7 (a - c).

Members are also reminded they should not make decisions with a closed mind and must declare a bias and not vote on matters where their decision could be considered to be pre-determined.

## 8. Dispensations

To consider and approve any requests for dispensations

## 9. Declaration of Acceptance of Gifts and Hospitality

To receive any declarations of acceptance of gifts and hospitality

## 10. Planning Matters

### a) Planning Decision

### b) Planning Applications

To CONSIDER the following planning applications

Planning Application Details	Planning Proposals
23/03737/CAT Church Cottage Church Road Dodleston Chester CH4 9NG	T1: Leylandii - reduce height by approximately half. T2: Corkscrew Willow - coppice at approximately 6 feet. T3: Hawthorn x 2 (weed trees) - cut to ground level. T4: Privet (weed tree) - cut to ground level. T5: Elaeagnus hedge - trim (approximately 6 inches) back off public footpath to be in line with existing mature beech hedge Reference Number: 23/03737/CAT
23/03377/FUL (Resubmission of 22/03064/FUL) Land At Wrexham Road Chester	Erection of 152 dwellings and provision of infrastructure including internal road layout, landscaping, childrens play area and associated works.

**NOTE:** Planning applications not listed above that are received after the issue of this agenda and included on Cheshire West Council's website will also be considered to meet response timeframes.

## 11. Clerk's Action Report

To receive and NOTE the actions from previous meetings (appendix 11)

## 12. Financial Matters

To CONSIDER and APPROVE:

- Income and expenditure from 7 November 2023 to 7 January 2024
- Forecasted Outturn Position to 31 March 2024
- Bank reconciliations to 31 December 2023

## 13. Draft Budget and Precept 2024/25 including Earmarked Reserves

- To agree and approve the 2024/25 Budget
- To agree and approve the Precept 2024/25
- To consider Earmarked Reserves including CIL

#### **14. Field and Pond Development**

- a) To receive a verbal update on the Field Development (Cllr Mike Maughan / Cllr Paul Buchanan)
- b) To receive a verbal update on the Pond Development Project (Cllr Rachel Jones / Cllr Steve Hughes)

#### **15. Councillors Update**

- a) To receive a verbal update from Councillors and agree any actions
- b) To receive a verbal update on Protected Field Status (Cllr Mike Dix)
- c) To receive a verbal update on Flooding (Cllr Tim Rahill / Cllr Rachel Jones)
- d) To consider portfolio allocations and agree any changes

#### **16. Policies**

To CONSIDER and APPROVE the draft Memorial Bench Policy

#### **17. Local Life**

To receive a verbal update on Local Life (Cllr Welna Bowden)

#### **18. Lengthsman Services**

To receive a verbal update on Lengthsman Service (Cllr Mike Maughan)

#### **19. Chicken Sheds**

To receive a verbal update (Cllr Paul Buchanan)

#### **20. Village Hall**

To receive a verbal update (Cllr Paul Buchanan / Cllr Mike Maughan)

#### **21. Community Speeding Project**

- a) To receive a verbal update (Cllr Chris Ward)
- b) To receive a report on the traffic calming measures (gates) and agree any actions (Cllr Chris Ward)
- c) To receive an update on the speeding issues on Lache Lane raised by a local resident (Cllr Chris Ward)

#### **22. PROW**

To receive a verbal update on the PROW (Cllr Mike Maughan)

#### **23. Train Crossing Closures**

To receive an update on the past twelve months train closures (Cllr Chris Ward)

#### **24. Correspondence**

- a) To consider the drainage issue on St Mary's Road reported by a resident (Cllr Chris Ward)
- b) To note the update from DAC Beachcroft Claims Ltd – insurance claim being pursued by CwaC directly with third party

#### **25. Date for Next Meeting**

To NOTE that the next meeting will place on Monday 11 March 2024 at Dodleston Village Hall at 7.30 pm.

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#### **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present.

## **26. Staffing Matters**

To CONSIDER pay increases.

- a) Increment increase(s) for the Clerk
- b) Pay increase for the Lengthsman

## **27. CILCA Training**

To CONSIDER contributing towards the cost of CILCA training for The Clerk via Oswestry Rural Parish Council

## **28. Planning Enforcement / Planning Appeals**

To NOTE any Planning Enforcements (The Clerk)